



Guidelines for Teacher Grant Applicants

Who can apply for Greenfield Foundation Grants?

Individuals or groups employed by the School District of Greenfield seeking to enhance learning opportunities for students in the School District of Greenfield are encouraged to apply.

What kind of projects can be funded?

Innovative, creative approaches to teaching and learning best fulfill the Foundation's mission. Requests may include but are not limited to costs of supplies, materials, resource people/speakers or equipment. The Greenfield Educational Foundation will not approve district employee stipends.

Are there dollar limits?

- Grants in an amount not to exceed \$1000.00 will be awarded for individual or for group projects.
- The amount will be based in part on available funding and the potential impact of the project.
- The project should not supplant any currently funded program.

How does one apply?

- The Grant application is available on the GEF website under the "Community" tab.
- Applications for grants are available throughout the year however there is a May 1st deadline.
- Applications received after May 1st will be considered for the following school year.
- All applications must be signed by the teacher and the principal.
- The signed application should be sent to Ellen Oates, Central Office.
- Applications must be received 1 week prior to the Education Foundation's monthly meeting.

What criteria will be used to evaluate the applications?

Greenfield Education Foundation Board of Directors will review applications and make awards based on: creativity/innovation; potential impact; project design; number of students served; replicability; and research base.

Grant Acceptance

- If your request is approved, you will receive an acceptance letter via email.
- You will need to submit a copy of your acceptance letter along with your purchase documentation to your building secretary.
- All purchases/reimbursement requests must be submitted to the building secretary no later than May 30th.
- All purchases must be spent during the current school year.
- All grant recipients must submit an evaluation upon completion of the project.

Please note: We want to hear how your event/project went! Once the grant has been fulfilled, a short written, pictorial, or video presentation should be made to the Education Foundation Board. You or your representative's attendance at a Foundation Board meeting to present your feedback is optional. For more information or to schedule a presentation to the Education Foundation Board, please contact Ellen Oates at 414-855-2031 or GEF@greenfield.k12.wi.us.

How can I get additional information?

For more information, call Pam Sierzchulski at 414-379-4687.