



Greenfield High School

COVID-19 In-Person Operation Plan

Key Points Summary

****This document serves as a summary of the most essential points of the GHS COVID In-Person Operation Plan. Please see the full plan for additional detail****

Masks

- All students and staff will be required to wear a mask upon entrance to the building and must maintain the mask through the duration of their day.
- Masks must cover the nose and mouth leaving the eyes visible.
- All masks must meet recommended CDC, state, and local guidance.
- Multiple office referrals for mask infractions will lead to escalating consequences, including the possibility of an involuntary switch into virtual learning.

Arrival

- Students who arrive between 6:45-7:10am will enter the building from door 21 and will be directed to the cafeteria until a bell rings at 7:10am at which time students will be directed to go to their 1st hour classroom.
- From 7:10-7:30am doors 1, 7, and 11 will open for students to enter, at which time they may briefly stop at their lockers to drop belongings and then head directly to their classrooms.
- Students who arrive late will enter through the main doors and report directly to attendance for a pass to 1st hour. Students will immediately report to their 1st hour class.
- *Bus:* Students will have assigned seats on the bus and will be required to wear masks at all times. Additional information regarding bussing will be distributed by the District.

Dismissal / After School Activities

- Students will be dismissed by departments beginning at 2:25pm. **All students must exit the building by 2:40pm each day.**
- After school clubs will begin immediately following the end of the school day and students participating in those activities will report to the supervising teacher's room by 2:40pm. Students participating in athletic activities that do not begin immediately after school will report to the cafeteria and will be supervised in a socially distanced study hall.

Transitions

- Masks are to be worn at all times in the hallways. Students must be directly moving to a destination while following the posted directions in the hallways. Teachers of in-coming classes will be in doorways during transitions to encourage movement and greet students.
- Hallway lockers will be available for individual student use. Students shall not congregate around an individual locker.

Technology

- All students were issued a District-provided Chromebook at the start of the school year. **Students should bring their Chromebooks, fully charged, with them to school each day.** Charging stations will be available during lunches.

Schedule

- For the remainder of the 2020/21 school year, Greenfield High School will adopt a modified 4 block schedule similar in nature to the VL+ Bell Schedule used during virtual learning.

Bathrooms

- Signs will be posted on the door with the recommended maximum number of students in the bathroom at a time and will be externally monitored by a student supervisor.

Classrooms

- All classrooms will be equipped with cleaning and sanitization supplies it is expected that students are primarily responsible for the cleaning of the space in which they worked and any common materials used.
- No food may be consumed in the classroom. The only beverage allowed in a classroom will be water.

Wednesday Learning

- On Wednesdays students will continue their learning in one of three ways. They may continue to study and produce evidence of learning at home asynchronously, they may request or be required to meet with their teachers virtually during a Targeted Student Support session, or they may have the opportunity to come into the building for individual or small group in-person learning sessions. The learning day is from 7:30-12:25.
- Attendance is required for any students requested for a Virtual Targeted Student Support session. Transportation will be available for students attending an In-Person Learning Session.
- It is the expectation that all students exit the building immediately following their final in-person learning session of the day.

- **Any students in quarantine will have a scheduled individual or small group meeting with their teachers during their scheduled class time in the Virtual Targeted Student Support time.**

Learning Plan / Instruction

- Teachers will continue to post weekly lesson plans and link all resources to Google Classroom and Livingtree using the Virtual Learning+ Weekly Learning Plan template.
- **Students in Quarantine** would be expected to continue course work, asynchronously, through monitoring of Google Classroom Virtual Learning + Weekly Learning Plan and the completion of identified student learning activities.
- The school's Quarantine Coordinator will initiate communication and provide resources and support for students while in quarantine. Students will engage with their teacher during a Zoom call during the scheduled class period in the Wednesday Virtual Targeted Student Support time.
- **Student – Positive Case** If a student tests positive we will work with the Greenfield Health Department to assist with contact tracing and communication regarding the need to quarantine.
- Students with a positive test but who are asymptomatic should contact their assigned school counselor to develop a Continuity of Learning plan that would outline their intended academic plan during the isolation period.
- Students who test positive and are symptomatic would be excused from all current classwork during the isolation period. The assigned school counselor would work with the student, family, teachers, and administrator (as needed) to create a Continuity of Learning plan upon their return to school. Significant individual consideration will be given related to work completion and timelines.

Study Halls

- Food will not be allowed in any study halls. Off campus applications for study hall will be available to all students with a 1st, 4th, 5th or 7th hour study hall.

Lunch

- The 2020/21 schedule has been adjusted to accommodate three lunch periods. To provide for additional distancing the Hawk Dome will be used as a 9th grade lunch seating area, with 10th-12th grade students eating in the cafeteria.

Office Procedures

- Students may only visit the main office or student services if they have a pass or if they were directly called to the office by an office staff member or administrator. Only in the case of an emergency/crisis should a student go to student services or the office without a prior pass.
- Secured drop boxes have been installed outside the main entrance of the building, in the atrium, and outside of student services to collect any paperwork or payments that may have previously been submitted to the office.
- No external visitors will be allowed into the main school building during the school day. Parents will not be allowed beyond the main office unless attending a previously scheduled meeting. No student food deliveries (i.e. Doordash, UberEats, etc.) will be allowed into the building or accepted at any time.

Sick Students

- Before coming to school each day students should complete and follow the guidance in the School District of Greenfield COVID-19 Health Screening Checklist for Children.
- All students who become ill during the day and are not well enough to attend class will be dismissed for the remainder of the day. If a student is deemed ill and needs to be dismissed, parents will be contacted and be expected to either give verbal permission to have the student leave on their own, or will be required to pick their student up within 60 minutes.
- ***In order for a student to return to class the following criteria must be met:***
- 10 days since symptoms first appeared, no fever in the last 24 hours without using fever reducing medication, and other symptoms have improved **OR**
- Documentation of the child's negative COVID-19 RT-PCR test result and the child is symptom-free for 24 hours **OR**
- Documented evidence by a medical provider clearing the child's return because of diagnosis with another illness (e.g. Strep throat) that would account for similar symptoms.

Orientation & Acclimation

- Greenfield High School will engage in three days of acclimation and orientation ahead of our return to a full in-person learning model. The first two days of orientation will be focused on our returning students, with half of the 10th-12th grade students in attendance. The third day of our Orientation Week would be for all 9th grade students, supported by our LINK Crew team of teachers and student-leaders. Each day will be from 7:30am – 1:50pm.

Mon Feb 1st: 10th-12th grade (last name A-L)

Tue Feb 2nd: 10th-12th grade (last name M-Z)

Wed Feb 3rd: All 9th grade students