5464 - ATTENDANCE, EARLY RELEASE AND EARLY GRADUATION

ATTENDANCE POLICY FOR ALL STUDENTS

All students enrolled in Greenfield High School are required to be scheduled for eight (8) semesters of full-time attendance unless granted permission for early release from high school at the end of the seventh semester only, as described below. Full-time attendance means attending all seven (7) periods of the high school day, which would include a minimum enrollment in 6.0 classes for credit per semester. If the student is enrolled in a two-credit course during the senior year, such as the Internship/Apprenticeship Program, the student must also be enrolled in two (2) additional regular courses each semester.

EARLY RELEASE AND EARLY GRADUATION RATIONALE

To better provide for the individual needs of senior students at Greenfield High School, the following exceptions shall be provided:

A. for an earlier transition from high school to post high school education, vocational training, or military service, and

B. for assisting with a personal emergency, i.e., family relocating, marriage, etc.

Senior student schedules may be reduced below the standard described above, only in the following manner:

A. EARLY RELEASE FROM DAILY SCHEDULE

1. Internship/Apprenticeship students will be scheduled through fifth period, excusing them from sixth and seventh period. Adjustments, including reduction or extension of the schedule, may be made by the high school administration if individual cases warrant it.

2. The high school administration, upon consultation with the counselors, the school social worker, the school psychologist, and/or teachers, may reduce the schedules of students with special psychological, educational, and/or emotional problems.

B. EARLY GRADUATION

Students who expect to complete the necessary courses and number of credits before their graduating class, may arrange for early release to occur no earlier than the end of the seventh semester in the following manner:

1. Make a written request with parent approval to the counselor for early release as soon as possible, and no later than the end of the third quarter of their junior year.

2. Arrange a conference with all concerned parties (parent, student, counselor, administrator, teachers).
3. The request will be considered in terms of the desirability of early release for the individual student utilizing such criteria as the alternate program being planned, the achievement record of the student, his/her maturity, faculty recommendations for the student into such a program, etc.

4. The principal will make all recommendations on the requests for early graduation, whether approved or not approved, to the Superintendent, who will keep the Board apprised of all such approvals.

5. Students granted early graduation release will not formally graduate until the regularly scheduled commencement exercises.

6. Students granted early graduation release may have their seventh semester schedules adjusted to meet their individual needs, but are required to carry the six (6) classes for credit per semester.

7. This policy does not prevent circumstances where a senior and/or adult pupil returns after an absence, continues attending pursuant to Section 121.84 (1) (b), Wis. Stats. etc., when the high school administration can require less than five (5) full credit courses in the remaining semester, if all other graduation requirements are met, consistent with Policy 5460.

C. APPEAL PROCEDURE

In the event the parents wish to appeal the Superintendent’s decision, they may file a written appeal within ten (10) days from the date of notification of the recommendation to the School Board President. The Board President shall arrange a meeting to study the parents’ appeal and, in turn, will make a final recommendation to the School Board for its approval.

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