

2026 - 2027
***STUDENT
HANDBOOK***

***SCHOOL DISTRICT
OF GREENFIELD***

2026-2027 Family / Student Handbook

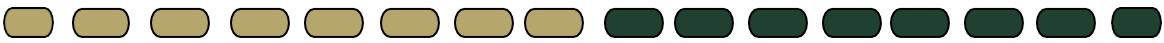
provides important information for families and students of the Greenfield School District who are enrolled in early childhood programs through grade 12. A copy of the 2026-2027 Family/Student Handbook is posted on the Greenfield School District website, www.greenfield.k12.wi.us, and a printed copy is available upon request. It is important that all families read and review this handbook.



School District of Greenfield
4850 South 60 Street
Greenfield, WI. 53220
Phone: 414-855-2050
Fax: 414-855-2051

The Greenfield School District does not discriminate against students on the basis of race, color, national origin, age, sexual orientation, pregnancy, religion, creed, physical, mental, emotional or learning disability, ancestry, pregnancy, marital or parental status, in its education programs or activities. Federal law prohibits discrimination on the basis of age, race, color, national origin, sex or handicap and/or any other characteristics prohibited by State or Federal law. Report any suspected violations to the building administrator per District Policy 5517 – Student Anti-Harassment. If further action is necessary, please contact Monica Garcia, Director of Student Services at 414-855-2044 or Dave Williams, Director of Human Resources at 414-855-2041.

Contents



Message from the Superintendent3

2026-27 Calendar4

Registration5

Instructional Fees5

Infinite Campus Parent Portal5

Curriculum, Assessment and Instruction..... 7

Notices and School Board Policies..... 7

Student Services 7

Health Services8

School Nutrition9

Facilities.....9

Transportation.....9

Attendance..... 10

General Information..... 12

Elementary Schools 14

Middle School..... 15

High School..... 30

Important Contacts..... 76

Volunteer Background check.....76

Message from the Superintendent

The School District of Greenfield Mission Statement indicates that:

We believe all learning begins with meaningful relationships. Our mission is to develop learners who can apply knowledge and think innovatively as a result of engaging in rigorous and relevant opportunities.

We understand that every child is unique and should have a pre-kindergarten through high school graduation journey that is relevant, exciting, and supports their individual needs and desires. Our school system focuses on learning and preparing students to be strong communicators, collaborators, critical thinkers and productive citizens.

As a district, we will accomplish this by attending to the nine desired outcomes outlined in the District's Pathways to Success. The nine desired outcomes were determined by over 70 Learning Community Stakeholders (parents, students, administrators, teachers, community leaders, business owners, etc.) in the winter of 2014. The nine desired outcomes to be reached by 2020 are designed to create contemporary learning environments where ALL students will be prepared for their futures. The outcomes read as follows:

- Set and reach high expectations, with an emphasis on continuous growth for ALL
- Prioritize and demonstrate a laser-like focus on enhancing student learning and achievement
- Model expectations of valued skills and habits of mind in collaborative adult interactions
- Include experiences designed to develop learners who are responsible, respectful, and positively engaged
- Facilitate understanding of context related to current academic, social, and economic conditions
- Communicate consistent and clear expectations throughout the learning process
- Create and maintain positive and supportive learning environments
- Experience an understanding-based, engaging curriculum, including integration of technology and 21st Century transfer goals/innovative thinking and application/contribution
- Use high-leverage assessment practices to equip students with the ability to apply knowledge and meet expectations evidenced by a meaningful array of artifacts anchored in rich performance tasks

The School District of Greenfield is committed to engaging all stakeholders. If you'd like to see the innovations, successes, and celebrations of our students, staff, and athletes in action, please follow us on Twitter, Facebook, or visit our website; great things happen in the School District of Greenfield.

Lastly, I'd ask that you consider volunteering in our schools. The greatest way to influence the future of our community is to support students as a positive role model, giving your time and talents to students and teachers in the classroom.

Thank you for your commitment to success with our students, staff and community.

Sincerely,



Lisa Elliott
Superintendent of Schools

School District of Greenfield

2026-27 Learning Calendar

Dates in *blue italics* denote "Non-School Days/Breaks"
 Dates in green and underlined denote "Teachers-No students"
 Dates in **bold magenta** denote "Early Release"

AUGUST

11-12 New Educator Orientation
 14, 17, 21, 24, Classroom set-up
 and/or 28
 18-20 and 25-27 Prof. Learning/Collaboration/Planning Time

SEPTEMBER

1 First day of School - Grades 5K-12
 7 NO SCHOOL- LABOR DAY BREAK
 25 NO SCHOOL- Professional Learning

OCTOBER

8 **EARLY RELEASE- Family Conferences (4K-12)**
 9 AM ONLY- Family Conferences (4K-12)
 9 PM ONLY- Teacher Planning (4K-12)
 22 NO SCHOOL- Professional Learning
 23 NO SCHOOL- FALL BREAK

NOVEMBER

25 NO SCHOOL- Professional Learning
 26-27 NO SCHOOL- THANKSGIVING BREAK

DECEMBER

23-31 NO SCHOOL- WINTER BREAK

JANUARY

1 NO SCHOOL- WINTER BREAK
 18 NO SCHOOL- MARTIN LUTHER KING JR. DAY BREAK
 25 NO SCHOOL- Evidence of Learning (4K-12)
 26 Second Semester Begins

FEBRUARY

5 GHS VIRTUAL LEARNING (9-12 only)-
 Advisory/Family Conferences
 12 NO SCHOOL- District Professional Learning
 15 NO SCHOOL- MID-WINTER BREAK
 25 **EARLY RELEASE- Family Conferences (4K-5 ONLY)**

MARCH

4 **EARLY RELEASE- Family Conferences (6-8 ONLY)**
 22-29 NO SCHOOL- SPRING BREAK

APRIL

30 NO SCHOOL- Professional Learning

MAY

28-31 NO SCHOOL- MEMORIAL DAY BREAK

JUNE

10 **EARLY RELEASE- Last Day of School**

August 2026

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September 2026

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October 2026

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November 2026

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

December 2026

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

January 2027

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

February 2027

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

March 2027

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

April 2027

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

May 2027

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

June 2027

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

July 2027

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Registration

Instructional Fees

2026-2027 School Fees

Elementary	
Early Childhood	\$35.00
Grades K4-5	\$60.00
Club/Activity Fee	No fee
Chromebook Protection Plan	\$20/optional – Grade 5

Middle School	
Grades 6-8	\$70.00
Instrument Rental	\$45.00
Club/Activity Fee	No fee
Athletic Fee	\$32.50
Chromebook Protection Plan	\$20/optional

High School	
Grades 9-12	\$85.00
Athletic Fee	\$65.00
Lock Fee	\$5.00
Parking Fee	\$120.00-year / \$60.00-semester
Chromebook Protection Plan	\$20/optional

*NOTE (High School Only):

The athletic fee is a two sport maximum per student.

Infinite Campus Parent Portal

Families will complete online registration annually for students through the Infinite Campus Parent Portal. Registration for the 2025-2026 school year begins in August. Families will update family/student demographic information, emergency contact information, electronically sign forms and pay fees. Fees can also be mailed or dropped off at your child's school.

First time Infinite Campus users: directions can be found at www.greenfield.k12.wi.us to set-up an account to complete annual registration.

Returning Infinite Campus users: log-in using username and password to complete annual registration; forgot password? To reset your password, email [Beth Fitzgerald-Filter](mailto:Beth.Fitzgerald-Filter) or call her at 414-855-2030.



Notices and School Board Policies

Annual Notices

The view annual notices, please go to our website: (greenfield.k12.wi.us/families/annual-notices).

Visitors

The School District of Greenfield welcomes and encourages visits to school by parents and other adult residents of the community as well as interested educators. However, in order for the educational program to continue undisturbed when visitors are present, it is necessary to establish visitor guidelines. Please refer to Board Policy [9150](#) for said guidelines.

Nondiscrimination and Access to Equal Educational Opportunity

The School District of Greenfield does not discriminate on the basis of the Protected Classes of race, color, national origin, age, sex (including transgender status, change of sex, or gender identity) pregnancy, creed or religion, genetic information, handicap or disability, marital status, citizenship status, veteran status, military service (as defined in *111.32, Wis. Stats.*), ancestry, arrest record, conviction record, use or non-use of lawful products off the District's premises during non-working hours, declining to attend an employer-sponsored meeting or to participate in any communication with the employer about religious matters or political matters, or any other legally protected category in its programs and activities including employment opportunities. Please refer to Board Policies [1422](#), [1662](#), [2260](#), [2260.01](#), [3122](#), [3362](#), [4122](#), [4122.02](#) and [4362](#) for more information.

For further information regarding the complaint procedure or filing a complaint, please contact:

- Monica Garcia, *Director of Student Services and Civil Rights Compliance Officer*
<mailto:mwarnke@greenfield.k12.wi.us>
(414) 855-2044
- Dave Williams, *Director of Human Resources*
<mailto:dwilliams@greenfield.k12.wi.us>
(414) 855-2041

Bullying

Bullying toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes gestures, comments, threats, or actions that cause or threaten to cause bodily harm or personal degradation. This policy applies to all activities in the District, on and off school property if the student is at any school-sponsored activity or function or while traveling to or from school or school-sponsored functions or events in transporting vehicles arranged for by School District officials. Any student that believes he or she has been or is the victim of bullying should immediately report the situation to a building administrator. All complaints will be promptly investigated and if the investigation finds an instance of bullying has occurred, it will result in prompt and appropriate remedial and/or disciplinary action. Retaliation and making intentionally false reports about bullying is similarly prohibited and may result in disciplinary action. Please refer to Board Policy [5517.01](#) for more details.

Harassment

The School District of Greenfield School Board recognizes the long-term physical, psychological and emotional harm that can be suffered by victims from all forms of harassment, including bullying, harassment, sexual, race/color, religious (Creed), national origin, or disability harassments.

The School Board wishes to acknowledge all Wisconsin state laws. Alleged victims are encouraged to report alleged incidents to the school principal.

It is the policy of the School District of Greenfield to provide a learning environment free from all forms of discrimination including incidents of sexual harassment or intimidation. Anyone violating this policy, whether a student, teacher, administrator or School Board member, is subject to disciplinary action. Additional information can be found in Board Policies [1662](#), [3362](#), [4362](#), and [5517](#).

Employees of the School District are required to report abused or neglected children whether or not the incident occurred on school premises or while the child was under the control of school authorities. This complete subject is addressed in Board Policies [8462](#), [3213](#) and 4213. Violators will be subject to disciplinary action, up to and including expulsion.

Accommodation of Sincerely Held Religious Beliefs

The school will honor a written request for a student to be excused from particular classes if class content or activities conflicts with the student's religious belief or value system. Please refer to Board Policy [5223](#). For details regarding the complaint process, including the right to appeal, please refer to the Board Policies [2240](#), [2260](#), and [2270](#) for additional details.

Surveys, FERPA, and Familial Review and Access

No student of the School District of Greenfield shall be required to submit or participate in any survey or analysis as part of the school program or District curriculum without prior written consent of the student or an emancipated adult if the student is a minor. Parents also have the right to inspect, upon request, any survey created by a third party before the survey is administered or delivered by the school to the student.

The Board shall not allow personal information to be collected from students, disclosed, or used for the purpose of marketing or for selling that information (or otherwise provided that information to others for that purpose).

For more information regarding student privacy, please refer to Board Policies [2416](#), [8330](#) and *20 U.S.C. & 1232(h)*.

Notice of Parent and Guardian Rights Regarding School Employee Discipline Records:

Under Wisconsin law (Wis. Stat. § 118.07(6)(b)), parents and guardians have the right to request access to certain records regarding school employee discipline in accordance with the Wisconsin Public Records Law. Information about these rights and the procedures for requesting records is available from the School District of Greenfield District Office and on the District's website.



Personal Communication Devices (PCD), Technology Resources and Other Electronic Equipment

Students may possess PCDs in school, on school property, during after school activities (e.g., extra-curricular activities), and at school-related functions, however they must be powered completely off (i.e., not just placed into vibrate or silent mode) and stored out of sight during school hours. Under certain circumstances a student may keep their PCD "On" with prior approval from the building principal. Students may not use PCDs on school property or at a school-sponsored activity to access and/or view Internet web sites that are otherwise blocked to students at school.

Students may use PCDs while riding to and from school on a school bus or other Board-provided vehicle.

During after school activities PCDs shall be powered completely off (not just placed into vibrate or silent mode) and stored out of sight when directed by the administrator or sponsor.

Except as authorized by a teacher, administrator or IEP team, students are prohibited from using PCDs during the school day, including while off-campus on a field trip, to capture, record and/or transmit the words or sounds (i.e., audio) and/or images (i.e., pictures/video) of any student, staff member or other person. Using the PCD to capture, record and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy and is not permitted.

PCDs, with cameras or any other recording capabilities, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, classrooms, gymnasiums, locker rooms, shower facilities, rest/bathrooms, and any other areas where students and others may change clothes or be in any stage or degree of disrobing or changing clothes.

Possession of a PCD by a student is a privilege which may be forfeited by any student who fails to abide by the terms of Board Policies [5136](#) and [5136.01](#), or otherwise engages in misuse of this privilege. Violations of this policy may result in disciplinary action and/or confiscation of the PCD. The matter may also be referred to law enforcement if the violation involves illegal activity and disciplinary action against the student, up to and including expulsion.

Students are personally and solely responsible for the care and security of their PCDs.

Please refer to Board Policies [5136](#), [5136.01](#), [9151](#) and *118.258 Wis. Stats.* and *118.258 (2), Wis. Stats.* for more information on personal communication devices and other device usage.

Title I Program

In accordance with Board Policy [2261.01](#), programs supported by Title I funds must be designed and implemented in consultation with parents of the students being served. In addition, as stated in Board Policy [2261.02](#), parents also reserve the right to request teacher and paraprofessional qualifications and level of achievement of their child(ren) on State assessments. For full details regarding the Title I Program, please refer to Board Policies [2261.01](#), [2261.02](#) and *Section 1112(e)1A&B of ESSA*.

Student Locker Searches

Unannounced locker searches may be conducted. Lockers are assigned to students for their use and storage of items such as coats and school-related supplies, but remain the property of the school district. Lockers and vehicles may be searched as deemed necessary without warning, student consent or a search warrant. Refer to Board Policy [5771](#) and *118.325, Wis. Stats.*

Suicide Prevention Services Notice

All school personnel should be alert to the student who exhibits signs of unusual depression or who threatens or attempts suicide. Any such signs or the report of such signs from another student or staff member should be taken with the utmost seriousness. The Superintendent shall develop and implement administrative guidelines whereby members of the professional staff understand how to use an intervention procedure. Any officer, employee, or volunteer of the School Board who, in good faith, attempts to prevent suicide by a student is immune from civil liability for their acts or omissions in respect to the suicide or attempted suicide. Confidentiality will be maintained. Please refer to Board Policy [5350](#) and *115.365, Wis. Stats.* for more details.

Public Records Notice

The School Board recognizes its responsibility to maintain the public records of this District and to make such records available for inspection and reproduction. Any person may make an oral or written request for any public records of the District. The person may inspect, copy, or receive copies of the public record requested. For further information and procedures to request public records, refer to Board Policy [8310](#) and *19.356, Wis. Stats.*

Program and Curricular Modifications

Parents have the right to ask for curriculum modifications. For additional details regarding these modifications and the decision making process used to respond to these modification requests, refer to Board Policy [2451](#) and *118.15(1)(d) Wis. Stats.*



Curriculum, Assessment and Instruction

Families Right to Inspect Instructional Material

Parents have the right to inspect, upon request, any instructional materials used as part of the educational curriculum of the student. The parent will have access to the instructional materials within a reasonable period of time after the request is received by the building principal. The term instructional materials include: instructional content that is provided to a student, regardless of its format, including printed and representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet); the term does not include academic tests or assessments. For additional information regarding procedures and requesting materials, refer to Board Policies [2416](#) and [9130](#).

Programs for English Learners

Support specialists offer direct and classroom services to students for whom English is a second language to help build bridges for communication and, in the process, support the academic successes of the student. Parent assistance is also available by contacting your school office and speaking with the EL teacher. Refer to Board Policy [2260.02](#), *115.96(2), Wis. Stats.* and *1112(e)(3)(A) of ESSA* for more details.



Student Services

Student Records and Military Access

Records pertaining to students are confidential and may only be released with the expressed permission of the parent/guardian. The exception to this statement is directory data. By state law and school district policy, directory data is public information and may be released to the public by the school, unless the parent or guardian denies permission in writing to release such information. Directory data information includes: student name, photograph, participation in officially recognized activities and sports, height and/or weight (if a member of an athletic team), date of graduation and awards received. In addition, federal law requires that secondary students' name, addresses, District assigned email address and telephone listings may be released to military recruiters and institutions of higher education upon request, unless the parent or guardian denies permission in writing to release such information.

If you wish to deny permission to release directory data information, please complete the Withdrawal of Consent form available on the School District of Greenfield website, or in your school office and return to your school office within 21 days of the start of the school year. Refer to Board Policy [8330](#), *118.125, Wis. Stats.* and *20 USC 1232(g)* for more details.

Early College Credit Program

The State of Wisconsin requires all Wisconsin School Districts to offer the Early College Credit Program to qualified high school students. Courses must meet specific criteria and be approved by high school staff. Interested students should meet with their school counselor for all requirements and information.

A student may attend no more than two courses in any semester in another educational institution under this program. Refer to Board Policy [2271](#) and *118.55(8), Wis. Stats.* for more details.

Education of Homeless Children and Youth

Children and youth, including unaccompanied youth who meet the Federal definition of "homeless" will be provided a free appropriate public education in the same manner as all other students of the District. To that end, students who are homeless will not be stigmatized or segregated on the basis of their status as homeless and will be assigned to the school serving those non-homeless students residing in the area in which the homeless child is actually living. The District shall establish safeguards that protect homeless students from discrimination on the basis of their homelessness. For additional information and criteria, refer to Board Policy [5111.01](#) and *42 U.S.C. & 11431*.

Health Services

Human Growth and Development

Grades 4 and 5: Students in grade 4 will take part in two introductory lessons related to Human Growth and Development. The overall intent of the introductory lessons is to provide students with factual and reliable information about the changes that occur during puberty. During the first lesson, students will take part in a presentation that covers general concepts related to emotional growth and hygiene. During the second lesson, students will take part in a presentation that covers information on the physical changes experienced during puberty. In grade 5, there is one lesson with all concepts presented in grade 4 reviewed. Gender specific topics are presented to separate gender groups. Parents have the option to preview the materials and/or opt out of the lessons. Please contact the building principal for additional information.

Middle or High Schools: Human Growth and development instruction is required by *118.019, Wis. Stats.* and will be covered when students take the Health course that is required for graduation. This course is offered to students in grades 8 through 12 and parents may choose when to have their child take the course. Health taken in grade 8 is offered for high school credit however, it will sunset in the 2024-25 school year. Students are able to earn their required .5 credit in ninth grade health by taking the course as a freshman, or by successfully completing the course in summer school during the summer between grades 8 and 9.

As a guardian, you have the option of removing your student from all or part of the Human Growth and Development unit. Refer to Board Policy [2414](#), *118.019(2), Wis. Stats.* and *118.019(3), Wis. Stats.* for more details.

School Nurse/Emergency Care

A nurse is available in the district to advise and counsel the parents/guardians regarding health problems. School personnel cannot, under any circumstances, provide aspirin or other medicine to students unless a completed parent/guardian consent form is on file in the office. Prescription drugs can only be administered with written doctor's permission. Refer to Board Policy [5330](#).

The schools are not staffed to assess or care for injuries that occur at home. It is encouraged that you see your family physician for treatment if your child is injured or becomes ill at home. In the event of a life-threatening situation, school personnel will initiate entry into the Emergency Medical System by calling 911. Several staff members in each school are trained in emergency first aid and CPR. For additional information see Board Policy [5310.01](#).

Medication Policy

Medication should be administered to students by their parents at home (whenever possible). The student may transport medications to school but must deliver them to the school nurse, principal, or designee. Parents shall notify the school nurse, principal, or designee each time medication is being sent to school. Extenuating circumstances may necessitate delivery by a parent.

****Note:** GHS students may carry and self-administer non-prescription medication, except under extenuating circumstances determined by administration.

The student may not transport home unused medication. At the end of the school year or when medications are discontinued, parents are notified to pick them up at school. When a medication refill is required, the school nurse, principal, or designee will give a reminder to parents or students. Parents will send a new supply or provide written termination of medication consent.

LABELING: All medications must have the following information clearly printed on the original container:

- Name of student
- Name of medication
- Strength of medication
- Amount to be given
- Time to be given

Prescription medications must have this additional information on the prescription container:

- Physicians' name
- Pharmacy label with pharmacy phone number

Medications must be provided in the manufacturer's container or the original prescription container. Baggies, envelopes, or other non-original containers are not allowed for the transportation and storage of any medication. Medication must be provided in the proper dosage. School staff will not alter (cut or break) pills. For further information regarding the handling and administration of medication in the school setting, please refer to Board Policy [5330](#).

Additional information and forms may be found on the [District website](#).

School Nutrition

Greenfield Food and Nutrition Program

The Food and Nutrition program is a federally funded meal program that exceeds the USDA requirements for both breakfast and lunch. The School District of Greenfield Food and Nutrition Program uses an automated meal accounting system to record food service payments and to monitor food transactions. The system functions as a debit system. All students can use their student ID number to make purchases in the cafeteria. Students enter their ID number into a keypad; students should memorize their student ID number.

Menus: Menus and nutrition for all meals are posted on the school website. In addition, menus can be viewed daily via *My School Menus* on your smartphone, tablet, computer, or hard copy distributed at the elementary schools.

Free/Reduced Meal Application: A new free/reduced meal application must be completed each school year. The application and instructions can be found on the [District website](#) and at each school or by using the online application at <https://www.myschoolapps.com/Application>. Only one application per family is needed. The School Nutrition office will notify you by mail of your eligibility status.

Students Accounts: The District strongly encourages school families to regularly fund a prepaid school food service account for each student in the household. A negative balance in a student food service account is the responsibility of the student's guardian (or, if applicable, an adult student). Debt in a student food service account is not automatically discharged, forgiven, or reduced at the end of the school year or due to a change in a student's enrollment status. Please refer to Board Policies [8500](#) and [8531](#) for more information. And for additional questions and assistance, please contact:

- Brittany Heaney, *Director of Food Service*
bheaney@greenfield.k12.wi.us
(414) 281-3358
- Linda Schneider, *Food Service Secretary*
lschneider@greenfield.k12.wi.us
(414) 281-3357



Facilities

Asbestos Abatement Notification

The federal law AHERA (Asbestos Hazard Emergency Response Act) requires all primary and secondary schools to develop and implement a plan for managing all building materials that contain asbestos.

Included in the AHERA Act is the requirement to notify all parents, guardians and staff members, as well as organizations representing them, of activities and events with the asbestos containing building materials annually. Our goal is to be in full compliance with AHERA. Our policy is to maintain a safe and healthy environment for students and staff members. This shall be accomplished by strict enforcement of the policies regarding asbestos by the asbestos manager and the school officials. The School District has a list of the locations and types of asbestos containing materials found in the building and a description and timetable for their proper management. A copy of the Asbestos Management Plan is available for review in the school office. For more information, please contact Gage Johnson, Facilities Operations Manager/Safety Coordinator at 414-855-2597. For additional information please refer to Board Policy [8431.01](#).

Transportation

The policy of the District is to provide a safe, efficient, and economic system of student transportation. The District's responsibility for individual students begins with a rider's bus stop and ends with a rider's drop off. Transportation shall be provided to eligible riders who abide by the established bus conduct rules and regulations. Failure to observe such rules and regulations may result in a temporary suspension and/or permanent removal from bus riding privileges. Student conduct that is conducive to a safe transportation environment is expected. While on the bus, students are to follow all posted bus rules and the directions of the bus driver at all times. Any misconduct on the bus can cause the driver to be distracted and jeopardize the safety of everyone on the bus as well as other vehicles on the road.

Pick-up and drop-off stops for regular riders are established on designated corner stops. Any student may be required to walk the following distances to school or a bus stop:

- 4K-5th grade - 0.3 miles
- Middle School - 0.4 miles
- High School - 0.5 miles
- Greenfield High school has a 1 mile and under walk zone.

Refer to Board Policy [8600](#) for more details.

Transportation Rules

- Students are expected to ride their assigned bus at all times and only enter and exit at their assigned bus stop.
- Students are to report to their bus stops approximately ten (10) minutes before their scheduled pick up time. Students are to conduct themselves in an orderly and quiet manner while at bus stops.
- Students are to enter the bus in an orderly fashion, go directly to a seat and remain seated until their destination is reached.
- Students are to keep their hands, arms, head and other objects inside the bus.
- There is to be no shouting, roughhousing, profanity, unauthorized consumption of food or beverages, spitting, or throwing of objects on the bus. Students are to keep their hands, feet and other objects to themselves.
- Items such as books, backpacks, athletic equipment, musical instruments, etc., must be kept out of the bus aisles nor on another student's seat. Items should be placed on student's lap or under the student's seat.
- The emergency door is used for emergencies only. Students

are not to touch emergency and safety equipment on the bus.

- Smoking and vaping are not allowed at bus stops or on the bus at any time.
- It is unlawful to vandalize buses in any way. Damage done to buses may be referred to the Greenfield Police Department. *Students/parents are liable for damage done to school buses.*
- Students will treat each other and the driver with respect at all times.
- Bus surveillance systems are used to maintain safety and should not be blocked or touched for any reason.

Attendance

Student Attendance/Non-Attendance

In accordance with Wisconsin State Law, all children between 6 and 18 years of age shall attend school full time until the end of the term, quarter, or semester in which they become 18 years of age unless they fall under one of the exceptions under State law, or have graduated from high school. Wisconsin State Law states that students are not to miss more than 10 days within a school year. A guardian may only excuse their child 10 times during a school year. Further absences require a written doctor's excuse. Students, who have excessive absences, whether excused or unexcused, may be referred to Municipal Court for a truancy ticket. It is the parent's responsibility to get their child to school. Please refer to Board Policy [5200](#) for more information.

Letters are sent informing parents of a student's attendance after five (5) and ten (10) absences. After ten (10) absences, medical excuses will be required for an absence to be excused. For all Attendance/Non-Attendance guidelines, please refer to Board Policy [5200](#) and [118.16, Wis. Stats.](#)



Student Absence

Regular attendance is a responsibility that should be shared by parent(s), student, and school. The School Board considers the following as excused absences:

- Personal illness (medical verification may be required).
- Family emergencies or crises.
- Attendance at the funeral of a relative or friend.
- Religious holidays.
- Religious instruction during released time for such purpose as provided by law. Please refer to Board Policy [5223](#).
- Doctor or dental appointments (We encourage parents to make such appointments, whenever possible, when school is

not in session. Verifications of appointments may be required.).

- Attendance at special events of educational value, approved by the principal or designee.
- Required appearances in court or other legal proceedings.
- Attendance at or involvement with, special activities not herein mentioned may be considered for classification as excused at the discretion of the principal or designee (Whenever possible, the request for such excuses shall be pre-arranged).

Please refer to Board Policies [5200](#) and [5464](#).

When Absence is Excused

The parent or guardian will notify the school telling the reason for the student's absence. When absence is excused:

- Parent/guardian must call school between 7:00 a.m. – 8:30 a.m. on the day of absence. Please report your child's name, grade, and reason for absence. This procedure needs to be followed each day that the student is absent.
- Students must make up all work due to absence.
- Students will be expected to complete the assignment in a reasonable amount of time – the time allowed to complete the work will not exceed the number of days absent. Parent/guardians may request homework for their student.
- It is the student's responsibility to obtain the assignments from their teachers when they are absent.
- Any assignments not turned in during the allowed time frame will be subject to partial credit or no credit.
- Absence due to travel or personal reasons must be arranged in advance. Students are required to gather assignments that they will miss prior to the absence. All assignments are due upon return to school.

Excused Partial Day Absence

Students must never leave school during the school day without first reporting to the office. Students who need to leave school to secure medical or dental services must provide a statement from home or an appointment card from the doctor or dentist before they will be released from school. These should be brought to the attendance office in order to secure a dismissal pass. Parents/guardians must appear in the main office or attendance office to pick up their child and sign them out. Upon returning to school, students must sign in at the attendance office. Failure to properly sign out or in will result in absence being considered unexcused or possibly truant.

City Ordinance on Truancy

The City of Greenfield hereby prohibits truancy and will issue a citation and assign a mandatory court appearance to any students considered to be habitually truant. Please refer to Board Policy [5200](#).

Non-Resident Students and Habitual Truancy

As per [118.51, Wis. Stats.](#) the Greenfield School District may prohibit a non-resident student from attending Greenfield schools (to include summer school) if the student is found to be a habitual truant. Please refer to Board Policy [5200](#).

Pre-Arranged Absence

Families should carefully evaluate the desirability of removing students from school for vacation. As per [118.15, Wis. Stats.](#),

students are permitted five (5) excused absences per semester. An absence form must be obtained by the student from the attendance office. This form should be completed one week in advance.

Absences for Religious Instruction

The School Board desires to cooperate with those parents who wish to provide for religious instruction for the children but also recognizes its responsibility to enforce the attendance requirements of the State.

The Board shall permit students, with written parental permission, to be absent from school during required school periods at least sixty (60) minutes but not more than 180 minutes per week to obtain religious instruction outside of school.

A student must be properly registered and a copy of such registration must be filed with the principal. The supervisor of the religious instruction must report monthly to the District the names of the students who are attending the weekly instruction.

The District will assume no liability for a student while attending religious instruction nor will it provide transportation for such instruction.

No solicitation for attendance at religious instruction shall be permitted on District premises. No member of the staff shall encourage nor discourage participation in any religious instruction program.

Parents/Guardians may make requests regarding the above to the building principal. All requests shall be judged individually, based upon State and Federal guidelines. Please refer to Board Policy [5223](#).

Behavior Degrading to Human Dignity Prohibited

It is the policy of the School District of Greenfield that the School Board is committed to providing a positive learning and working environment, and to communicate its commitment to the values of a democratic society to all students and employees. An integral part of this commitment is the recognition that the district is becoming increasingly multi-cultural, that we value and respect the diverse makeup of the school community and that we seek equal education and employment opportunities for all students and employees. To this end, the School District will not tolerate behavior by students or employees toward persons based in whole or in part on sex, race, national origin, ancestry, creed, pregnancy, marital status, sexual orientation, or physical, mental, emotional or learning disability which creates an intimidating, hostile, or offensive school environment. Students violating this policy will be disciplined in accordance with applicable School Board Policies and student handbooks. Please refer to Board Policies [3362.02](#), [4362.02](#), [5516](#), [5517](#) and [5517.01](#).

Controversial Issues

Board Policy [2240](#) states how controversial (sensitive) issues presentation and discussion will be conducted in the classroom. If after careful, personal review of the program lessons and/or materials, a parent indicates to the school that either content or activities conflict with the parent's religious beliefs or value system, the school will honor a written request for their child to be excused from particular classes for specified reasons. The student, however,

will not be excused from participating in the course or activities mandated by the State and will be provided alternative learning activities during times of parent requested absences. The School Board has adopted a set of objectives for the Human Growth and Development curriculum. Please refer to Board Policy [2414](#).

Dissemination of Student Directory Data

Notice is hereby given that the School District of Greenfield, pursuant to the Family Education Rights and Privacy Act and State Statute 118.125(1)(b) and (2)(j) has designated the following as Directory Data which may be released without prior consent:

- student's name;
- participation in officially-recognized activities and sports;
- height and/or weight, if a member of an athletic team;
- dates of graduation; and
- awards received.

Parents and eligible students may refuse to allow the Board to disclose any or all of such "directory information" upon written notification to the Board within fourteen (14) days after receipt of the Superintendent's annual public notice or enrollment of the student into the District. Any previous notice on file with the School District of Greenfield to withhold the disclosing of directory data will be void at that time. Please refer to Board Policy [8330](#).

Non-Discrimination Policy Statement

The School District of Greenfield does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student program and activities. Please refer to Board Policies [1422](#), [1662](#), [2260](#), [2260.01](#), [3122](#), [3362](#), [4122](#), [4122.02](#) and [4362](#) for more information.

Title IX

Annual Notice

The Board does not discriminate on the basis of sex (including sexual orientation or gender identity), in its education programs or activities, and is required by Title IX of the Education Amendments Act of 1972, and its implementing regulations, not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The Board is committed to maintaining an education and work environment that is free from discrimination based on sex, including sexual harassment. The Board prohibits sexual harassment that occurs within its education programs and activities. When the District has actual knowledge of sexual harassment in its education program or activity against a person in the United States, it shall promptly respond in a manner that is not deliberately indifferent.

Inquiries about the application of Title IX, or to report or file a complaint of sex discrimination, contact our Title IX Coordinators, the Assistant Secretary of the U.S. Department of Education, or both.

Title IX Coordinators:

- Monica Garcia, Director of Student Services, 414-855-2044
- Dave Williams, Director of Human Resources, 414-855-2041

See the School Board [policy 2266](#) for complaint procedures.

Legal: 20 U.S.C. 1681 et seq., Title IX of the Education Amendments of 1972 (Title IX); 20 U.S.C. 1400 et seq., The Individuals with Disabilities Education Improvement Act of 2004 (IDEIA); 42 U.S.C. 2000c et seq., Title IV of the Civil Rights Act of 1964; 42 U.S.C. 2000d et seq.; 42 U.S.C. 2000e et seq.; 42 U.S.C. 1983; 34 C.F.R. Part 106; 19.21(6), Wis. Stats.; 118.25, Wis. Stats.; 120.13, Wis. Stats.; 948.02, Wis. Stats.; OCR's Revised Sexual Harassment; Guidance (2001); 20 U.S.C. 1092(F)(6)(A)(v); 34 U.S.C. 12291(a)(10); 34 U.S.C. 12291(a)(8); 34 U.S.C. 12291(a)(30)

General Information

Emergency Contact Information

Each student must have emergency contact information on file in the school office. The form used includes parent/guardian name(s), address, telephone number, email address, personal medical information, and an emergency contact person. It is important that the office be informed as soon as possible when any information on your data sheet changes. Please refer to Board Policy [5230](#).

Lost and Found

A place in the office is provided for articles of clothing and personal items that are lost and found. Textbooks, workbooks and notebooks that have been found are placed in the office where they can be claimed. Students should write their names in all textbooks, workbooks, and notebooks as instructed by their teachers. Also, all personal items should be labeled. Every effort will be made to relocate and return your property. Toys, collectible items and items of value should not be brought to school.

Telephones

The office telephone is a business phone and should not be used by students except for emergencies. Incoming emergency messages will be relayed to students as soon as possible. Ordinarily outgoing student personal calls must be made on the attendance or activities office phone. Students should have permission to use the phone during school hours.

Visitor Information

All visitors must check in with the attendance secretary and wear a visitor ID badge issued by the secretary. School personnel have the right to know the identity of all persons in the building. All doors to the building are locked during the school day, except for the Main Entrance.

Smoking

No student shall smoke, vape or use smokeless tobacco, or have in their possession any type of vaping paraphernalia, tobacco or cigarette look-alike while he or she is on school premises, in a vehicle on school grounds, or in a vehicle operated by or under the auspices of the School District of Greenfield. This includes, but is not limited to school buses, vans or any other official transportation operated by the school district. Please refer to Board Policy [5512](#).

Alcohol and Drugs

No student may consume, be under the influence of, deliver, sell or have in their possession any chemical substance while on school property, at any school sponsored event or under the control of a school authority, including traveling to and from school, whether

travel is by school bus or other method.

No student may manufacture, deliver, sell or have in their possession, any item defined by Wisconsin law as drug paraphernalia. This prohibition applies to the same locations as described in the paragraph above. Please refer to Board Policies [5500](#) and [5530](#).

Gambling

No gambling is permitted in school or at any school sponsored function.

Weapons

It is the policy of the School District of Greenfield that no one shall possess or use a dangerous weapon on school property, school buses, or at any school-related event. This would include, but is not limited to, (including, but not limited to, firearms as defined in [18 U.S.C. 921\(a\)\(3\)](#)), guns of any type whatsoever, including air and gas-powered guns (whether loaded or unloaded), knives, (subject to the exceptions below) razors, with unguarded blades, clubs, electric weapons, metallic knuckles, martial arts weapons, chemical agents, ammunition, and explosives.

The Superintendent will refer any student who violates this policy to the student's parents and may also make a referral to law enforcement. The student may also be subject to disciplinary action, up to and including expulsion. Please refer to Board Policy [5772](#) for further details.

Gangs

Gangs, gang affiliation and gang related activities are banned in the School District of Greenfield. Students cannot wear gang insignia or flash gang signs. Please refer to Board Policy [5840](#).

Suspension/Expulsion

It is the policy of the School District of Greenfield that a student may be suspended for non-compliance with rules or a student may be expelled for repeated refusal or neglect to obey school rules. A student may also be suspended or expelled for conduct while at school or while under the supervision of school authorities which endangers property, health, or safety of others or for knowingly conveying, or causing the conveyance of any threat or false information concerning an attempt or alleged attempt being made, or to be made, to destroy any school property by means of explosives. Please refer to Board Policy [5610](#).

Suspended students and their parents shall be given prompt notice of the suspension and the reasons for the suspension. A conference with the principal may be requested within 5 days. A hearing must be held by the School Board before a student can be expelled. The student and their parents must be given 5 days' notice of the hearing. The hearing is an opportunity for the student to answer the charges. Please refer to Board Policy [5610](#).

Dress Code

While fashion decisions are matters of expression, the School District of Greenfield requires students to dress in a manner that does not interfere with the educational process. Clothing should not distract, contain messages contrary to the vision of the School District of Greenfield, or run contrary to the acceptable norms of this community. If a student's dress is determined to be inappropriate, they will be asked to change into something appropriate at school to call a parent to get some clothing that

is appropriate. Please refer to Board Policy [5511](#) for more information.

Meningococcal Disease Information

In accordance with the *118.07(3), Wis. Stats.* all school districts must provide parents/guardians of students in grades 6 through 12 with information about meningococcal disease. If you have any questions, please contact your health care provider.

Facts about Meningococcal Disease

- Meningococcal disease is a rare, but potentially deadly, bacterial infection that can take the form of meningitis (an inflammation of the membranes surrounding the brain and spinal cord) or meningococcemia (a blood infection).
- Teenagers and college students account for nearly 30 percent of all reported cases of meningococcal disease in the U.S.
- This infection is caused by *Neisseria meningitidis*, a potentially life-threatening bacterium. There are five clinically relevant meningococcal serogroups (or strains) circulating worldwide: A, B, C, Y and W-135. Serogroups B, C and Y cause most diseases in the U.S., but serogroup distribution changes over time.
- The disease affects nearly 3,000 Americans annually and approximately 10 percent of the people who contract meningococcal disease will die.
- Of those who survive, nearly 20 percent suffer long-term disabilities, including brain damage, deafness and limb amputations.

Meningococcal Disease Among Teenagers and College Students

- Teenagers and college students have unusually high death rates from the disease; nearly one of every four cases may result in death.
- Lifestyle factors common among teenagers and college students are believed to put them at an increased risk of contracting meningococcal disease. These lifestyle factors include crowded living situations (e.g. dormitories, sleep-away camps), active or passive smoking and irregular sleeping habits.

Transmission and Symptoms of the Disease

Meningococcal bacteria are transmitted through direct contact with secretions from infected persons (e.g., through coughing or kissing). The majority of meningococcal disease cases occur in winter and early spring. Meningococcal disease is often misdiagnosed, since symptoms are similar to those of common viral illnesses. Symptoms may include high fever, severe headache, stiff neck, nausea, vomiting, sensitivity to light, confusion, exhaustion and/or rash.

Immunization Recommendations for Teenagers and College Students

The Center for Disease Control and Prevention (CDC) and other leading medical organizations recommend routine meningococcal immunization for adolescents during the preadolescent doctors' visit (11 to 12-year old's), adolescents at high school entry (15 years old), if they have not previously been immunized and for college freshmen living in dormitories.

- A conjugate vaccine is available for adolescents and adults (ages 11—55 years old) to protect against four of the five strains of bacterium that cause meningococcal disease.

- In persons 15 to 24 years of age, up to 83 percent of cases are caused by potentially vaccine-preventable strains.
- Medical experts anticipate the meningococcal conjugate vaccine may provide longer protection against the disease. The previous meningococcal polysaccharide vaccine provided protection for three to five years.
- Vaccination with the conjugate vaccine is safe. The most commonly reported reactions are pain, redness and indurations at the injection site (one or two days), headache, fatigue and malaise.
- Clinical studies on the use of conjugate meningococcal vaccine in children under age 11 and adults over 55 years are ongoing. For those in these age groups with an increased risk of contracting meningococcal disease, the older polysaccharide vaccine is safe and effective option (only offers three to five years of protection). Please refer to Board Policy [5320](#).

Resources

Wisconsin Department of Health and Family Service communicable disease fact sheet:

Wisconsin Department of Health Services:

www.dhs.wisconsin.gov/publications/p4/p42072.pdf

American Academy of Family Physicians: www.aafp.org

American Academy of Pediatrics: www.aap.org

Centers for Disease Control and Prevention: www.cdc.gov

Meningitis Foundation of America: www.musa.org

National Foundation for Infectious Diseases: www.nfid.org

National Meningitis Association: www.nmaus.org



Elementary Schools



The elementary team is committed to developing learners who can apply knowledge and think innovatively as a result of engaging in rigorous and relevant opportunities. This is not only the mission of the elementary team, but also the foundation of collective work to ensure every member of the school community is learning, growing and succeeding as a whole.

The elementary team looks forward to working with you and your child on building meaningful relationships. Please contact your neighborhood school for additional information on how you can become a partner in your child's learning.

Edgewood Elementary School

4711 S. 47th St.
Greenfield, WI 53220
Phone: (414) 281-5750
Fax: (414) 281-3909

Principal: Meg Boyd
mboyd@greenfield.k12.wi.us

Elm Dale Elementary School

5300 S. Honey Creek Dr.
Greenfield, WI 53221
Phone: (414) 281-7100
Fax: (414) 281-2580

Principal: Christi Brzycki
cbrzycki@greenfield.k12.wi.us

Glenwood Elementary School

3550 S. 51st St.
Greenfield, WI 53220
Phone: (414) 545-2280
Fax: (414) 545-5626

Principal: Jenna Zizzo
jzizzo@greenfield.k12.wi.us

Maple Grove Elementary School

6921 W. Cold Spring Rd.
Greenfield, WI 53220
Phone: (414) 541-0600
Fax: (414) 541-8070

Principal: Dan Westfahl
dwestfahl@greenfield.k12.wi.us

Greenfield Middle School



3200 W. Barnard Avenue
Greenfield, WI 53221
Main Phone: 414-282-4700
Attendance: 414-281-3481
Fax: 414-282-1017

Welcome to the 2026-27 school year! We are excited to take this yearlong learning journey together. This Parent/Student Handbook has been written to serve as a guide to school policies, procedures, and activities. It is intended for both families and students. Whether you are new to our school or a returning family, please take the time to review the handbook, as you will find it helpful in explaining many of our policies and procedures.

Table of Contents

<u>Code of Conduct</u>
<u>Transportation/Arrival</u>
<u>Breakfast</u>
<u>Dismissal/Pick Up</u>
<u>Attendance</u>
<u>Lunch and Recess</u>
<u>Snack/Treats</u>
<u>Hallway and Bathrooms</u>
<u>Lockers</u>
<u>Backpacks</u>
<u>Dress Code</u>
<u>Phones/PCDs</u>
<u>School-Issued Chromebooks</u>
<u>After-School Activities</u>
<u>Additional Resources</u>
<u>Quick Reference</u>
<u>Bell Schedule</u>
<u>Grading Scale</u>

Code of Conduct

- All students are expected to conduct themselves in a manner that promotes learning, respect, and good citizenship. This includes demonstrating respect for the law and those in authority, following all school rules and expectations, and respecting the rights of others throughout the school community. Students are also expected to follow all school rules and conduct themselves appropriately not only during the school day, but in the parking lot, at school-related events, activities, athletics, and school trips. "Play fighting" of any kind, including "slapboxing" will not be tolerated and will be viewed, and treated, as physical aggression.

- Students who repeatedly refuse to follow school rules and expectations and/or reasonable requests from school staff that support school policy, procedures, and expectations may be subject to more significant consequences.
- Students will respect their peers and building staff; the personal property of others; take pride in their work; always strive to do their best; and exhibit courtesy, decency, and honesty. Students will also conduct themselves appropriately on internet-based social media outlets, when such conduct forms a sufficient connection to school or staff.

Full Code of Conduct Policy 5500

Transportation/Arrival Information

- **GMS provides transportation for qualifying families based on the location of their residence. Eligible families need to follow district procedures to secure a seat on the bus.**
- Your child's bus number, stop time, and location are listed under the "transportation" tab on Infinite Campus.
- Students can only ride the school bus they are assigned to and cannot ride a different bus without prior approval by school administration. A request to ride a different bus must be made by a parent/guardian. Approval of these requests are temporary and will be based on availability of seats on the bus and if the reason is significantly required. **These requests should be made at least one day prior to the date the change is needed.**
- Students riding a bus follow the same behavioral expectations from school.:
 - Students are expected to remain seated while the bus is moving.
 - Students are not to eat or drink items while on the bus.
 - Students should use school appropriate language on the bus.
 - Students should follow all directions given by the driver
 - Students can utilize Personal Communication devices (PCD), such as a phone or Chromebook, if the sound is off or headphones are being used.
 - External speakers should NOT be used on the bus.
 - Students not meeting expectations on the bus will receive progressive consequences to remedy their choices. These may include:
 - Warning
 - Assigned seat on the bus
 - Family Conference
 - Suspension from the bus or from school
 - Removal from the bus
 - Other consequences determined by school administration.

Parent Drop Off/Student Arrival

- Parent drop off begins at 7:00 AM. Students can enter the building and proceed to their grade level hallways or cafeteria at 7:10 AM. Classes begin at 7:30 AM.
- **Please be aware that morning traffic can be heavy.** We appreciate your patience and encourage you to plan for an early arrival.
- Parents will drive down Barnard Avenue and take the second possible left turn into the GMS front (west) lot. Cars should pull up as far as they can as the line of cars allows. **Students should be prepared to exit their car on the passenger side (right) and then walk to their grade level entrance.**

- Drivers need to cooperate with staff responsible for directing traffic. If the line is moving slowly, please remain patient and do not try to cut in front of other cars or disregard the traffic flow. Drivers of 6th grade students should not follow the line of buses to drop their children off at the southeast corner of the building.
- Parents may not park and walk students up to the door; drop off will be on the west side of the building only. (Parents needing to conduct business in the office should try to do this as much as possible through phone/email communication.)
- If a parent needs to come to the office, they should park on the west side of the building near the flagpole before entering the building through Door 1. On the first day of school, 6th grade teachers will be on the blacktop area to the east of the school and will help get students to their first class.



- Grade levels will have assigned entry doors.
 - Grade 6- Door 4 (Southeast)
 - Grade 7-Door 7 (South)
 - Grade 8-Door 2 (North)



Grade 6 Entrance-Door 4 (Southeast side)



Grade 7 Entrance-Door 7 (South side)

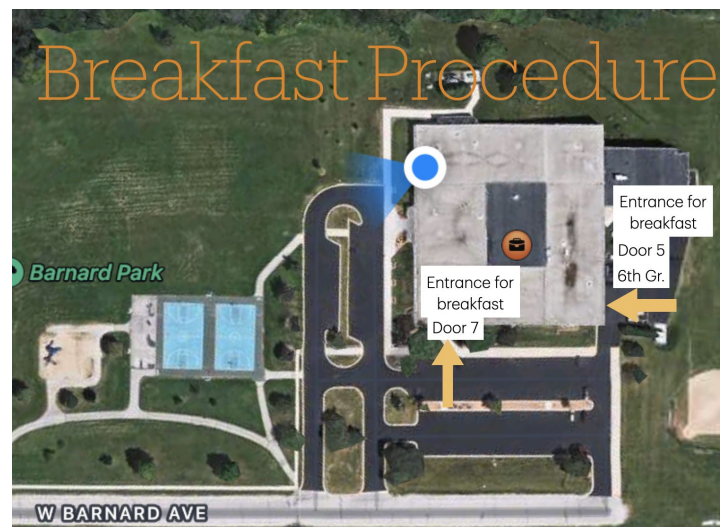


Grade 8 Entrance-Door 2 (North side)

After 7:30-Door 1 (West side)

Breakfast

- Students getting breakfast need to enter the building through Door 7 (South) or Door 5 (Southeast).
- Students entering Door 7 will go immediately down the stairs to the cafeteria. Students entering Door 5 will walk directly ahead to enter the cafeteria.
- Students will not be able to proceed from their Grade Level hallway to the Cafeteria.
- Breakfast is served starting at 7:10 AM.
- Students will tell their lunch number to the cashier in the cafeteria to obtain their breakfast. Breakfast is FREE for GMS students this school year.
- Students entering the cafeteria in the morning are expected to eat breakfast, clean up after themselves, and then proceed directly to their grade level hallways until 7:25.
 - 8th grade students will proceed to their hallway via the locker room hallway and Stairs 2
 - 7th grade students will proceed to their hallway via Stairs 5
 - 6th grade students will proceed to their hallway via Stairs 4.
- Students may put non-perishable, unopened items in their backpacks to take for later.
- Unwanted items should be disposed of in the garbage.



Dismissal/Pick Up



Student Dismissal

- Due to the intensely structured dismissal plan for the safety of all, changes should not be made to your child's dismissal.
 - If you need to make a change for that school day, you MUST CALL THE SCHOOL OFFICE BY 1:45 pm. The number is 414-282-4700.
- ALL STUDENTS will be dismissed from school at 2:41 PM.
- Bus riders
 - Students are expected to walk (and not run) to their bus (whether inside or outside the building).
 - Afternoon buses will position themselves directly in front of the west side of the school. They arrive as early as 2:00 PM. At 2:35. Buses will occupy the entire western lot and cars picking up students should not enter the western lots until all buses have exited the school.
 - Bus riders will line up at the entrance to their bus and enter the bus when the driver is ready for them to board.
 - When a bus is running late, students will be expected to line up on the sidewalk designated by school staff until their bus arrives. If a bus is determined to be more than a few minutes late, the students will be brought into the building to remain in the Community Room until their bus arrives.
- Car riders/Walkers
 - Since ALL students will be dismissed at 2:41, it is important for all drivers to proceed safely around the school as there will be many kids everywhere.
 - Parents arriving early are encouraged to park along the NORTH side of Barnard (facing west-toward 35th Street). To do this, parents should arrive early to be able to make this move.

- Cars picking up students (and not parking on Barnard facing west) will line up along Barnard Ave., facing east, and will follow the traffic pattern to pick up their students once buses have left the school grounds.
- PLEASE BE PATIENT and drivers should consider waiting to arrive later-at like 2:50 PM to avoid long waits in the line.
- Parents should review safe walking and biking routes with students.
- Students walking home from school should be respectful of our neighbors and their property.
- **Barnard Park**
 - During dismissal, students are expected to either board the bus, make their way to their designated rides, or walk home.
 - Barnard Park is not supervised and a space we do not condone students staying at for extended periods.
 - Please note that the park is off the school grounds and does not have restrooms or water and the building is not accessible for those purposes once students leave school grounds.
 - We sincerely appreciate your cooperation and support in assisting us to maintain a safe and well-organized dismissal process.

Attendance

Attendance

- Please note that according to Wisconsin law and District policy, parents/guardians may excuse a student up to all or part of ten school days per school year. Absences that exceed ten days will require you to provide a medical excuse for documentation of future absences. Letters will be sent to families notifying them if their child's attendance is nearing any of these marks.

Reporting absences

- If your child will be absent, please call our attendance secretary, Katie Karow, at 414-281-3481 or you may also report their absence in Infinite Campus.

Late Arrivals

- Students who arrive after 7:30 AM must check in at the main office (Door 1) to sign in before reporting to class.

Early Dismissals

- If you need to pick up your child early, you must call the school office at 414-281-3481 on the day of the dismissal. The student will be called to the office, given a pass (if later in the day), and a parent/guardian must sign them out.

Lunch and Recess

GRADE	START	END
6	11:36	12:06
7	10:57	11:27
8	12:21	12:51

Lunch

- Students who bring lunch from home will keep their lunches in their backpacks/lockers until lunch time.
- Lunch will be served in the cafeteria and students will eat in the cafeteria, on the stage, or at the cafe counter in the hallway.

- Safe spots for students with food allergies are available.
- Students/families cannot have food delivered to the school without prior administrative approval.
- Routine will be:
 - Students enter the cafeteria using the west doors of the cafeteria.
 - Students choosing hot lunch will get into lines that form along both the north and south walls.
 - Students with cold lunch will enter and go directly to their assigned seat.
 - After being served lunch, students will communicate their lunch number to the cashier.
 - Hot lunch students will then walk to their assigned seat.
 - Students are expected to stay seated the entire time eating lunch. Students will raise their hand to alert staff they need something and staff will attend to these needs.
 - There will not be any available microwaves for students to heat up food.
 - At the end of lunch, students will need to dispose of their trash in the designated areas.
 - All students will stay at their table spot until called to exit the room by a lunch supervisor.
 - Recess will occur only if time and weather permits.
 - Students MAY be able to use their personal electronic devices in their lunch eating space.

Recess

- In middle school, recess will be a 5-15-minute period after lunch where students will be able to go outside to the playground west of the school.
- Staff will be encouraging participation in games and activities that minimize physical contact.
- Personal electronic devices are allowed during recess or in the gymnasium for indoor recess, provided they are used responsibly.
- Indoor recess will allow a very minimal number of students to enter the gymnasium to play with friends. All other students will remain in their seats and be able to socialize with those sitting at their table or able to use their own personal electronic devices.

Snack/Treats

- Classes will continue to have a “snack time”.
 - Classroom teachers will determine the snack time.
 - Students can bring in a personal snack. They should not plan to share their snack with others.
 - Students and staff may use the water bottle filling stations.
 - Any water bottle brought to school should be labeled with your name, be shatterproof, and have a tight seal.
 - Water bottle usage may be restricted if students use it to spray water on others or on school property.

Hallway and Bathrooms

Hallway

- Students should maintain their personal space.
- Students should minimize congregating in the hallway, walk calmly in the hallways and go straight to their determined destinations.
- Generally, students should be in their designated grade level hallway. At times, this is impossible as their class is in that hallway. Students should avoid being in the other grades’ hallway when possible.

Bathroom

- Students should request to leave their class to access the restroom following the classroom routines.
- Students will wash hands before leaving the bathroom.
- The use of electronic devices is never permitted in the bathroom.
- Students who use the bathroom inappropriately will be assigned to use a designated restroom in an alternate area or the office.

Lockers

All GMS students will be assigned a locker in the hallways nearest to their grade level classrooms.

Students will have access to their lockers throughout the school day. They are expected to keep this space clean and orderly.

- Students should only use their assigned locker and should not access a friend's locker.
- Students should lock their locker.
- If a student wants to use their own combination lock, they must provide their "WIN Time" teacher with the combination. Key locks need the permission of the school Principal.
- These lockers are the property of the district and can be searched at any time. Students not providing their combination will have their lock cut off and the student will be responsible for replacing their lock.
- Student use of their locker is an individual act and friends should refrain from congregating around a friend's locker.

Backpacks

GMS students will use some sort of bag/backpack to transport items between school and home. Students may be able to use their backpack during the school day, depending on grade level. Individual student use of a backpack/bag to transport items throughout the school day may be restricted temporarily if they have demonstrated that this item is detracting them or their classmates (So if a student is caught possessing items not acceptable at school, this could be restricted).

Dress Code

Greenfield Middle School recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference. The school will not interfere with the right of students and parents to make decisions regarding their appearance, except when their choices interfere with the educational program of our school. The following guidelines are necessary to promote discipline, maintain order, secure the safety of our students, and provide a healthy environment conducive to our academic purpose.

Student dress and grooming practices shall not:

1. Present a hazard to the safety of themselves or others
2. Interfere with school work, create disorder, or disrupt the school
3. Cause excessive wear to district property
4. Block vision or restrict movement

Dress Code Enforcement:

To ensure effective and equitable enforcement of the dress code, school staff shall enforce the dress code consistently using the requirements below. Students will only be removed from spaces, hallways or classrooms as a result of a dress code violation as outlined here. Students in violation will be provided with 3 options:

1. Students will be asked to put on their own alternate clothing, if already available at school.

2. Students will be provided with temporary school clothing.
3. If necessary, students' parents/guardians may be called during the school day to bring alternate clothing.

*No student should be affected by dress code enforcement because of racial identity, sex assigned at birth, gender identity or expression, sexual orientation, ethnicity, cultural or religious identity, household income, body size/type, or body maturity.

The following chart describes many possible dress/grooming choices and their school acceptability:

Clothing Type/Manner of Clothing	Why this is/is not acceptable
Hats-During School Day	NOT Acceptable- To maintain order hats cannot be worn during the school day. The only adjustment to this is at lunch recess.
Hats-Before/After School	Acceptable-As students enter and exit the building, hats can stay on until placed in the student's locker/backpack.
Hoodie Hoods	Same as hats. These cannot be worn during the school day.
Bare midriffs	Acceptable, provided the attire does not disrupt the educational environment.
Pajama Pants	Acceptable
Drug/Alcohol references	NOT Acceptable- these interfere with the smooth operation of the school.
Shorts	Acceptable. There is no necessary length other than clothing must fully cover all private parts.
Leggings	Acceptable.
Coats	Acceptable. Students should try to keep their coats in their locker and have a lighter "sweater" to wear during the school day
Bandannas/Durags	Acceptable unless it creates a clear disruption to the school environment
Sun Glasses	Not acceptable in the building without administrative approval.

Phones/PCDs

School District of Greenfield [Policy 5136](#) guides the use of Personal Communication Devices (PCD) such as cell phones, wireless headphones and earbuds, tablets, personal laptop computers, gaming devices, smartphones, e-readers, smartwatches, wearable technology, and any other web-enabled device of any type. During the school day, these PCDs should be powered off and out of sight (back pack, purse, pants pocket, and jacket are ok). Students CAN use their phones BEFORE the start of school until

7:25AM, AFTER the school day, and during their 30-minute lunch period in the cafeteria or other approved lunch seating. PCDs may not be used outside or in the gym during recess. PCDs can be used on the bus to and from school as long as it does not create a disturbance. PCDs CANNOT be used during instructional time or passing time, and may never be used in the restrooms or locker rooms.

Students using a PCD at a time or in a space where they are not permitted may have their PCD confiscated and given to the office and the student/family will be able to retrieve it after the school day is completed for the student. Students who have demonstrated an inability or unwillingness to abide by these restrictions may be required to turn their phone into the office throughout the school day. (See disciplinary progression below)

Students CANNOT use their PCD to take a picture, video, or audio recording of another individual without proper consent. Students who do this are considered in violation of the district's policy on harassment/bullying and will be accountable for their actions under this policy.

Students should NOT use wireless headphones, such as Air Pods or Beats, during the school day. These wireless headphones/earbuds should not be visible once the school day begins, except during lunch time. Students should have a set of wired (and inexpensive) headphones for listening to their school issued Chromebook.

Context	Why Acceptable/Not Acceptable
Before School until 7:25 bell	PCD use is acceptable as long as their use does not create a disruption or safety concern.
After School	PCD use is acceptable as long as their use does not create a disruption or safety concern.
During Class	PCD use is NOT permitted without explicit permission from teacher or administrator.
Hallway Passing	PCD use is NOT permitted.
Lunch	PCD use is permitted in the cafeteria/high-top chairs. Students still need to follow the district's acceptable use policy.
Lunch Recess (Outside or Gym)	PCD is NOT permitted.

Disciplinary Progression for Personal Communication Devices

First offense	Device confiscated, parent contacted via e-mail or phone. Device will be returned to student at end of day.
Second offense	Device confiscated, discipline referral in IC, parent contact by phone, and Parents/Guardians must report to the Office to retrieve the device.
Third offense +	Device confiscated, discipline referral in IC, parent contact by phone, Parents/Guardians must report to the Office to retrieve the device, and student will be put on a plan to turn in the device every day for a designated time period.

School-Issued Chromebooks

The School district of Greenfield issues a Chromebook to students in grades 6-8. It is expected that students will bring this device to and from school on a daily basis.

Chromebook Expectations:

1. Daily Care & Handling

- Keep it clean: Do not write on, etch, or put personal stickers on the Chromebook.
- Don't share: You are responsible for your device and cord; do not loan them to anyone.
- Protect the cord: Keep it safe from pets and siblings.

2. Power Routine

- Shut down and charge nightly: Doing this every night ensures you won't need to bring your charger to school.

3. Reporting Issues

- Report any technical problems immediately to prevent bigger issues.
- How to get help: Email techhelp@greenfield.k12.wi.us, ask a teacher/librarian to submit a tech ticket.

4. Returns

- Devices must be returned if you leave the district or when you graduate high school.

5. Fees & Damages

- Important: Intentional damage (including stickers or drawing) is considered vandalism and will be billed.

Incident	Cost
Lost Charger	\$30
Broken Screen (Deductible)	\$100
Lost Chromebook	Up to \$450

[An insurance plan](#) is available through the district. Below is a summary of the information from this document.

[Chromebook Protection Plan Updated 7.31.25](#)

Cost: \$20 per year per device.

Coverage: Covers the cost of all accidental damage repairs done by the district.

Duration: Valid from the date of purchase until the last day of school (or through the summer if approved to keep the device).

How to Purchase: Log into the Infinite Campus parent portal to make the payment. (instructions on this [document](#))

Deadline: Must be paid by September 30th. *Note: If not paid by this date, the protection plan cannot be applied to the device.*

Securly Home Parent Resource:

To strengthen our partnership in fostering responsible digital citizenship, we are pleased to share a resource that provides insight into your child's online activity while using school-issued devices.

Once you are signed up to Securly Home, you will receive weekly email summaries detailing your child's website history. This summary will specifically cover activity that occurs while the student is logged into their school account, whether at school or at home.

This resource is designed to support you in having meaningful conversations with your child about their digital choices, security, and online safety. By sharing this information, we aim to work together to ensure a safe, productive, and focused learning environment for all students.

If you have questions about the report, please contact Mr. Mutzenbauer at smutzenbauer@greenfield.k12.wi.us

Thank you for your continued partnership. Below are the signup instructions in your preferred language.

[Securly Home letter English.pdf](#) [Securly Home letter Spanish.pdf](#) [Securly Home letter Arabic.pdf](#)

GMS Grading: A Standards-Referenced Approach

At GMS, grades reflect what students actually know and can do, not just points earned on assignments. Teachers set clear learning goals (ELGs) for each course, based on state/national standards and our G21 framework, and track student progress toward these goals over time.

What this means for families:

- Grades measure mastery of skills, not just task completion
- Recent evidence of learning replaces older evidence; we look at growth over time rather than averaging everything together
- Summative assessments and major projects are graded; practice work, first attempts, and homework get feedback instead of a grade, so students can learn without being penalized
- The gradebook shows progress on standards, not points
- Grades reflect academic learning only; things like behavior, attendance, and participation are shared separately through teacher comments and feedback

GMS uses the following scoring scale:

Exemplary/EX	Evidence of learning consistently serves as a strong example to others. There is substantial evidence of exceeding learning goals. Students reflect on their learning and enact plans for ways they can continue to grow. Students provide evidence of understanding and/or skill by regularly applying and transferring learning goals with depth and complexity. Students demonstrate innovation through evidence of thought, product, or performance.
Proficient/PR	Evidence of learning meets communicated expectations. There is evidence of meeting learning goals by replicating examples provided in class. With guidance, the student demonstrates the ability to be reflective in their learning. Student provides evidence of understanding and/or skill by applying and transferring learning goals
Approaching/AP	Evidence of learning demonstrates the ability to meet components of the expectations listed in the success criteria. Student shows the ability to reflect on their learning by following prompts or using templates. Student provides evidence of a working understanding and/or application of skills by applying learning goals
Developing/DE	Evidence of learning currently meets some expectations. There is evidence of following directions and meeting some of the learning

	goals; others need additional practice. The student demonstrates a beginning level of understanding or possession of some skills; application is occasional
No Evidence/NE	No evidence of learning is provided to the teacher.

After-School Activities

Greenfield Middle School encourages student participation in co-curricular activities that take place after school throughout the year. These activities allow students to develop connections with other students and try new things! Below is a list of co-curricular activities GMS has offered in the past. New activities may also be offered. Please monitor student announcements for current and upcoming co-curricular activities. Some activities have tryouts (t) due to the limited size of rosters/space.

Cross Country	Student Council	Yearbook
Girls Basketball (7,8)(t)	Art Studio	D & D Club
Cheer/Spirit Squad	Forensics	Ski/Snowboarding Club
Boys Basketball (7,8)(t)	Kindness Club	Writers Club
Wrestling	GSA Club	Gamers Club
Girls Volleyball (7,8)(t)	Encore (Choral)	Drama Club
Track (7,8)	Jazz Band	Chess Club

Additional Resources

- [GMS Website](#)
- For assistance and questions regarding transportation Greenfield residents should contact: District Transportation Coordinator:
 - Phone: 414-855-2022
 - Email: transportation@greenfield.k12.wi.us
- Stay connected with Parent Square!
[School District of Greenfield - ParentSquare](#)

Quick Reference Guide

Item	Information
School Start	7:30 AM
Arrival/Breakfast Start	7:00 AM
Dismissal Time	2:41 PM
Dismissal Change Deadline	1:45 PM (Call 414-282-4700)
Attendance Reporting	414-281-3481 or Infinite Campus
Transportation Inquiries	414-855-2022

Bell Schedules

Grade 6			
1	7:30	8:17	Hour 1
2	8:20	9:09	Hour 2
3	9:12	9:59	Hour 3
4	10:02	10:49	Hour 4
5	10:52	11:39	Hour 5
L	11:39	12:09	LUNCH
6	12:12	12:59	WIN Time Hour 6
7	1:02	1:49	Hour 7
8	1:52	2:41	Hour 8

Grade 7			
1	7:30	8:17	Hour 1
2	8:20	9:09	Hour 2
3	9:12	9:59	Hour 3
4	10:02	10:49	Hour 4
L	10:49	11:19	LUNCH
5	11:22	12:09	WIN Time Hour 5
6	12:12	12:59	Hour 6
7	1:02	1:49	Hour 7
8	1:52	2:41	Hour 8

Grade 8			
1	7:30	8:17	Hour 1
2	8:20	9:09	Hour 2
3	9:12	9:59	Hour 3
4	10:02	10:49	Hour 4
5	10:52	11:39	WIN Time Hour 5
6	11:42	12:29	Hour 6
L	12:29	12:59	LUNCH
7	1:02	1:49	Hour 7
8	1:52	2:41	Hour 8



GREENFIELD HIGH SCHOOL

Student / Family Handbook

2026-2027

**4800 S. 60TH Street
Greenfield, WI 53220
Main Phone: 414-281-6200
Main Office: 414-855-2401
Attendance: 414-855-2420
Fax: 414-281-8860**

Welcome to Greenfield High School

A Message from Principal Todd Willems:

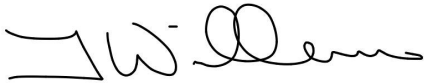
Welcome to Greenfield High School, home of the Hustlin' Hawks! Our faculty and staff are energized and deeply focused on making a positive difference in the lives of our students in support of our community. At GHS we are committed to building powerful, positive relationships with our students and using these relationships as the vehicle for high-quality, rigorous academic instruction. We hold all members of our learning community to the highest expectations and provide the support and care needed to help all students find success in all they do.

It is our focus that all graduates of GHS are college, career, and community ready. We use an innovative approach to building student readiness, mixing academic standards alongside our G21 impact areas to create a classroom learning environment that equally values scholarly learning and developing the skills and dispositions vital to success in leadership and life.

A GHS Hustlin' Hawk will have opportunities to learn and grow both inside and outside of the classroom. We support an academic program that includes well over 125 different academic courses and countless opportunities in athletics, clubs, theater, music, dance and so, so much more. Our teachers and staff are committed to helping each student find pathways that match and grow our students' unique and diverse interests.

Greenfield High School is a learning community that will provide each student with exactly what they need to find success. Please reach out if you have questions, concerns, ideas, or supports to share. We are dedicated to transforming our students to fully prepare them for whatever they may see as the next step in their lives. We are excited to partner with our families and our community to do this.

Best Regards,

A handwritten signature in black ink, appearing to read 'TW Willems', with a stylized flourish at the end.

Mr. Todd Willems, Principal



School District of Greenfield Mission

The School District of Greenfield believes all learning begins with meaningful relationships. Our mission is to develop learners who can apply knowledge and think innovatively as a result of engaging in rigorous and relevant opportunities.

GREENFIELD HIGH SCHOOL SONG

Go Greenfield High School
Fight Hawks for our fame
With the team to lead us
We will tell the world our name
U-rah-rah
Fight on for victory
Fight Hawks to the end
Sing out the fame
Of our school's name
The Green and Gold will win this game
Go Go Greenfield High School Go
Hit'um high, hit'um low
Go Go Greenfield Go!!!
(Repeat from beginning to chorus)



Table of Contents

Attendance

[Bell Schedule](#)

[Policy and Expectations](#)

[Reporting Absences](#)

[Excused Absences](#)

[Unexcused Absences](#)

[Truant Absences](#)

[Open Enrollment Attendance](#)

[Tardy Guidelines](#)

[Extended Absences](#)

[Open Campus](#)

[1st/7th Hour Privileges](#)

[Participation in Athletics & Activities Day of Absence](#)

Student Rights and Responsibilities

[Student/Parent/Guardian Rights](#)

[Student/Parent/Guardian Concerns Process](#)

Student Expectations

Code of Conduct

Before School/Breakfast Guidelines

Lunch Procedures

Food Delivery

After-school Procedures

Anti-Harassment/Bullying

Cell-Phone/Personal Electronics Guidelines

Hallway Guidelines

Grounds for Temporary Disciplinary Removal from Class

Physical and Verbal Altercations

Dress Code

Dress Code Enforcement

Alcohol, Nicotine, and Other Drugs

Gambling

Weapons

Search and Seizure

Displays of Affection

Student Identification Cards

School Lockers

Bicycles and Skateboards

Repeated Refusal to Follow School Rules & Expectations

Financial Obligations

School Fees

Parking

School and Student Safety

Visitors

School Resource Officer

Electronic Surveillance in Public Spaces

Field Trips

Academics

Graduation Requirements

Graduation Activities and Ceremony

Grading Scale

Grade Point Average

Honor Roll

Cum Laude Recognition

Academic Integrity

Academic Integrity Violations

Standardized Assessments and Required Testing

Advanced Placement (AP)

Independent Study

[College/Post-Secondary Credit Options](#)

[Career Experience Credit Program](#)

[Virtual Learning](#)

Student Programs and Supports

[Advisory](#)

[Link Crew](#)

[Targeted Student Support](#)

[Work Permits](#)

School Counseling, Roles, and Communication

[School Counseling](#)

[Counselor Communication](#)

[Schedule Change Requests](#)

[Student Suicide Prevention](#)

[On-Site Counseling Clinic](#)

[Homelessness](#)

[Free and Reduced-Price Meals](#)

Athletics and Activities

[GHS Clubs & Organizations 2026-27](#)

[Greenfield High School Athletics](#)

[Dances and Guests from outside of GHS](#)

Technology

Student-Issued Devices

Expectations/Rules for Chromebook Use

Students' Proper use of District-Issued Email

Unauthorized Email

General Guidelines for Discipline Procedures

Detentions

Suspension and Expulsion

Suspension

Make-up Work during Suspension

Expulsion

General Discipline Procedures

Attendance Bell Schedule



DROP SCHEDULE

DAY 1 DROP 1 & 7

Bell Schedule: Drop 1 & 7	
Hour 2	7:30-8:33
Hour 3	8:40-9:40
Advisory	9:45-10:45
Hour 4/ Lunch	10:50-12:30
Hour 5	12:35-1:35
Hour 6	1:40-2:40

DAY 2 DROP 2 & 6

Bell Schedule: Drop 2 & 6	
Hour 1	7:30-8:33
Hour 3	8:40-9:40
TSS	9:45-10:45
Hour 4/ Lunch	10:50-12:30
Hour 5	12:35-1:35
Hour 7	1:40-2:40

DAY 3 DROP TSS/ADV & 4

Bell Schedule: Drop 4 & TSS/ Adv.	
Hour 1	7:30-8:33
Hour 2	8:40-9:40
Hour 3	9:45-10:45
Hour 5/ Lunch	10:50-12:30
Hour 6	12:35-1:35
Hour 7	1:40-2:40

DAY 4 DROP 3 & 5

Bell Schedule: Drop 3 & 5	
Hour 1	7:30-8:33
Hour 2	8:40-9:40
TSS	9:45-10:45
Hour 4/ Lunch	10:50-12:30
Hour 6	12:35-1:35
Hour 7	1:40-2:40

DAY 5 ALL CLASSES

Bell Schedule: All 7 Classes	
Hour 1	7:30-8:23
Hour 2	8:30-9:22
Hour 3	9:27-10:19
Hour 4/ Lunch	10:24-11:49
Hour 5	11:54-12:46
Hour 6	12:51-1:43
Hour 7	1:48-2:40

LUNCH SCHEDULE

Green Day Lunch Hours (Day 1-4)			
A	Lunch 10:45-11:15	Class 11:20-12:30	
B	Class 10:50-11:25	Lunch 11:25-11:55	Class 12:00-12:30
C	Class 10:50-12:00		Lunch 12:00-12:30

Gold Day Lunch Hours (Day5)			
A	Lunch 10:19-10:49	Class 10:54-11:49	
B	Class 10:24-10:49	Lunch 10:49-11:19	Class 11:24-11:49
C	Class 10:24-11:19		Lunch 11:19-11:49

Policy and Expectations

All GHS students are expected to attend school on a full-time basis for 8 semesters unless special permission is given by school administration. Full-time attendance means attending all scheduled periods of the high school day, which includes a minimum enrollment in five regular (full credit) courses and only one study hall per semester. If the student is enrolled in a multi-credit course during the senior year (example: Career Experience Credit Program), the student must also be enrolled in three additional regular courses each semester.

All students enrolled in the schools of this District are required to attend school regularly in accordance with the laws of the State. Regular attendance is a responsibility that should be shared by parents/guardians, students, and the school.

[Full District Attendance Policy 5200](#)

[Greenfield High School Attendance Policy 5464](#)

Reporting Absences

A parent or guardian may put an absence request into Infinite Campus ahead of the day of absence. If the absence notification occurs day-of, a parent or guardian is to call the high school attendance office (281-6200 #1). Attendance office hours are 6:45 a.m. - 3:15 p.m. and voicemail is active all other times. Parents/guardians should contact the attendance office within 24 hours of the absence to provide the reason for the absence.

Parents/guardians may also use the [“absence request”](#) feature in Infinite Campus to report their student’s absence. All such requests will be considered and approved by attendance office staff. If a student’s parent or guardian notices an attendance discrepancy or wishes to inquire about their student’s attendance, the attendance office should be contacted.

Excused Absences

Absences, up to 10 days, which are permitted by [Wis. Stat. § 118.15](#), may be counted as excused absences when a parent or guardian approves the absence and/or provides a physician’s note. Absences beyond the 10 days, even with a physician excuse, will be considered unexcused.

School Board policy requires that a parent/guardian put the absence into Infinite Campus at least an hour before the absence, or call the Attendance Office on the day of the absence. An answering machine is on 24 hours per day. All physician statements shall be submitted to the Attendance Office and maintained in the student’s school record. Parents/guardians shall notify the attendance office for excused absences due to family trips, vacations, etc. Families should make every effort to provide the school attendance office with as much advance notice as is reasonable and possible in order to maintain accurate records and facilitate communication and processes that support obtaining work students will miss and need to make up.

Excused absences can include:

Illness, professional appointments, funeral, court, college visits, religious holidays, and suspension or expulsion. A comprehensive list can be found in Policy 5200.

[Full District Attendance Policy 5200](#)

Unexcused Absences

Absences that exceed the number of days permitted by [Wis. Stat. § 118.15](#), currently 10 in a school year, are unexcused absences and will be recorded as truancy, even if a parent or guardian approves the absence. An exception to this rule is a documented major medical excuse.

Unexcused Absence examples include working, job hunting, babysitting, car trouble, missed the bus, oversleeping, running late, homework, traffic, et al.

Truant Absences

Truant absence is any absence of part or all of one or more days from school during which the School Attendance Officer, Principal, or Teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent student.

“Habitual Truant” means a student who is absent from school without an acceptable excuse for part or all of five or more days on which school is held during a school semester under Wisconsin State Statutes. Students who are deemed habitually truant may receive a municipal truancy citation from the Greenfield Police Department, have their parking permit revoked without reimbursement, may be restricted from participating in non-academic school activities, and/or receive other sanctions as deemed appropriate by the Superintendent or school principal. Parents/guardians will receive an automated phone call from the school anytime a student is truant for all or any part of the school

day.

Open Enrollment Attendance

Parents/guardians of students with Open Enrollment (OE) status should be aware that ***excessive truancy and/or tardiness may result in the loss of their OE seat.*** If this circumstance arises, the school/district will provide the parent/guardian with written notice.

Tardy Guidelines

School attendance and engagement in class is foundational to learning and achievement. Students are expected to be on time to each class. Unexcused tardiness negatively impacts student learning and can result in consequences if excessive.

- A student who is not in the classroom at the time of the bell is considered to be tardy.
- If a student misses 15 minutes or more of a class period without a valid excuse, that student will be marked as truant.
- Tardies that occur after the initial period a student arrives and checks in with the attendance office will be recorded by the classroom teacher.
- Any student who arrives tardy to first period and brings in purchased food or beverages (e.g. McDonald's, Starbucks) will need to dispose of them upon arrival. Should the student miss class because of a refusal to dispose of the item(s) they will be marked truant for the missed class period.
- Any student who is chronically tardy (5+ tardies to first period class/semester and/or 10+ tardies overall/semester) without a valid reason may be subject to school-based consequences including and not limited to: keeping cell phone in the office for one or more days, a parent phone call, restrictions from participation in and attendance at extracurricular activities and/or school events (e.g. athletics/activities events, homecoming, prom), revocation of a parking pass without a refund, loss of open campus privilege, referral to Greenfield Police for municipal citation.

Extended Absences

When a student will not be in school for an extended period of time the parent or guardian must notify the school and communicate the reason. Students should communicate their absence with teachers so they can receive guidance on how to catch up effectively and manage their workload upon their return. When the reason is medical or mental health related a written excuse from the provider should be provided to the attendance office. For other known reasons, including vacations or leaving the state or country, the parent/guardian must notify the attendance office in advance. In such circumstances, when the student will be absent for 15 consecutive days or more, he or she will be withdrawn from the school and re-enrolled upon return. This guideline is employed to avoid problems and legal consequences associated with truancy from school.

Open Campus

Open Campus is a privilege afforded to senior and semester 2 junior students who meet the criteria for the program. A student seeking Open Campus privileges must fill out and submit an application form, which is made available to eligible students at the beginning of each semester and approved by an administrator. A parent or legal guardian must also give permission by completing the application form prior to its submission. Students with Open Campus privileges must use Door 1 to leave and return to the building and no other door. Should a student leave the building without Open Campus privileges, they will be subject to search and additional disciplinary action. This privilege may be revoked at any time for attendance, behavioral, or academic-related concerns.

1st/7th Period Privilege

Seniors who are on-track to graduate, and in good behavioral standing, may be allowed to arrive at the beginning of 2nd period, or leave following the completion of 6th period. In order to be eligible for this, the student must be enrolled in 6 academic courses during their school day, with no study halls on their schedule. This privilege is requested at the time of course registration in the spring prior to their senior year. This privilege may be revoked at any time for attendance, behavioral, or academic-related concerns. Students shall not be in the school building during their period of late arrival or early release.

Participation in Athletics & Activities Day of Absence

A student shall be in school for at least one-half of the school day to participate in any athletics or activities. One-half day means being in school attendance for three class periods. No student should participate if they are absent from school on that entire day, unless approved by the principal or Athletics and Activities Director.

Student Rights and Responsibilities

Student/Parent/Guardian Rights

All students have the right to a comprehensive and rigorous education, with the rules and expectations for Greenfield High School designed to provide a safe and engaging learning environment for all students and staff. Students will maintain their rights to freedom of expression, fair treatment, and association as long as they respect those same rights for their peers and staff. Students will be expected to follow all school rules and expectations, including those set by individual classroom teachers. All disciplinary procedures will comply with the requirements of state and federal law.

Parents/guardians have the right to be involved in and informed of their child's success in school and will be provided with relevant information on a regular basis as needed. Information may be emailed or mailed to parents as necessary. Parents are responsible to establish and regularly check emails for school communication and are also encouraged to build a cooperative relationship with their child's teachers to address concerns and resolve issues to help their child meet their educational goals.

A student who is still a dependent for Federal tax purposes, but who has reached the age of majority may, by written request, restrict his/her parents access to personally identifiable information from his/her student records.

[Full Policy 5780 Student/Parent Rights](#)

Student/Parent/Guardian Concerns Process

If a student, parent, or guardian has a concern or complaint regarding an issue occurring in a classroom, club/activity, or athletic event at Greenfield High School, the following process should be used (Please note: if the concern is regarding the safety or well-being of a student or staff member, please disregard the steps below and contact the High School Office directly):

Step 1: Contact the staff member most directly involved in the issue to schedule a conversation to attempt to reach a resolution (i.e. If the concern occurred in or involves a class, contact the teacher. If the concern occurred in or involves a club/activity, contact the advisor. If the concern occurred during or involves an athletic practice or event, contact the coach). Parents who arrive to discuss an issue without notice may be asked to schedule an appointment for a future conversation .

Step 2: If resolution is not reached with the staff member most directly involved, please contact the athletic director or associate principal to attempt to reach a resolution.

Step 3: If resolution is not reached with the athletic director or associate principal, please contact the principal to attempt to reach a resolution.

Step 4: If resolution is not reached with the principal, please contact the appropriate district office (Director of Secondary Education, Director of Student Services, Director of Special Education) to reach a resolution.

[PO 9130 - Public Requests, Suggestions, or Complaints](#)

Student Expectations

Code of Conduct

All students are expected to conduct themselves in a manner that promotes learning, respect, and good citizenship. This includes demonstrating respect for the law and those in authority, following all school rules and expectations, and respecting the rights of others throughout the school community. Students are also expected to follow all school rules and conduct themselves appropriately not only during the school day, but in the parking lot, at school-related events, activities, athletics, and school trips. "Play fighting" of any kind, including "slap boxing" will not be tolerated and will be viewed, and treated, as physical aggression.

Students who repeatedly refuse to follow school rules and expectations and/or reasonable requests from school staff that support school policy, procedures, and expectations may be subject to more significant consequences.

Students will respect their peers and building staff; the personal property of others; take pride in their work; always strive to do their best; and exhibit courtesy, decency, and honesty. Students will also conduct themselves appropriately on internet-based social media outlets, when such conduct forms a sufficient connection to school or staff.

[Full Code of Conduct Policy 5500](#)

Before School/Breakfast Guidelines

Students arriving at school earlier than 7:15am should enter Door 21 and report to the cafeteria. Door 1 is open, and access to hallways, lockers, and classrooms is available, at 7:15am. Students have two opportunities for breakfast each day. Breakfast is available for students from 6:45 until 7:25 in the cafeteria, and the Hawk's Nest is open for breakfast from 7:15 to 7:25am, and again during the extended passing period from 8:33 to 8:38am. Teachers may set individual, published, expectations for the allowance of food in their classroom and students should not be allowed to leave class to access breakfast.

Lunch Procedures

Students are expected to start their lunch period in one of the following locations and stay for the entire lunch period:

- Cafeteria
- Pool Natatorium Lobby (limited seating, with permission)
- A teacher's classroom with a completed E-Hallpass
- Open campus for those students with approval
- Atrium seating for those students with open campus approval

All other areas of the building, including the Library Media Center, are off limits to students during their lunch periods. Students found in unauthorized locations in the school building will be directed to return to the cafeteria, regardless of intended destination, and are subject to school consequences.

Students may access Personal Communication Devices during their assigned lunch period and only in designated lunch areas (Cafeteria, Quiet Lunch Room, Atrium w/ Open Campus ID).

Students may not use devices while traveling to or from lunch.

Students will use appropriate language and volume when in the cafeteria and move to and from classes so they are on time. "Play fighting" of any kind, including "slap boxing" will not be tolerated and will be viewed, and treated, as physical aggression. Students are expected to deposit all trash in the proper receptacles. Students should not throw away plastic food trays.

Students will be able to use their Student ID and password to purchase food in the cafeteria before school and during lunch. Money may be deposited into the student's food service account online through MySchoolBucks or in the form of cash or check (payable to Greenfield High School) to the main office.

The following expectations have been established for the use of the food service accounts:

- Students must use their school ID number to access their accounts to purchase food.
- Students will NOT be able to use other students' ID numbers. Students found using other students' ID numbers will be subject to disciplinary action.
- Families/Students are responsible for maintaining a positive balance.
- All student balances must be paid in full for a graduating student to be allowed to participate in the graduation ceremony.

Food Delivery

No food deliveries will be allowed for students during the school day. Parental drop-off of a forgotten lunch may be allowed at administrative discretion. Any food deliveries via a courier service of any kind will be denied and the food will not be collected by the school.

After-School Procedures

In an effort to provide for a safe and secure school environment after our school day is complete, we ask that our students exit the building immediately upon dismissal. We ask that families please assist us in the after-school securing of our building by arranging to pick up your students by the main entrance at the end of their school day.

Students who are not in a supervised after-school club, sport, or activity must leave the building by 2:45 p.m. Students may not loiter in or around the district administration building or any other area of the school campus.

Anti-Harassment/Bullying

GHS maintains an educational environment that is free from all forms of harassment. All students, administrators, teachers, staff, and all other school personnel share responsibility for avoiding, discouraging, and reporting any form of harassment. This applies to incidents on school property, or at another location if such conduct occurs during an activity sponsored by the school.

Harassment of any form will not be tolerated, and GHS will take all necessary and appropriate actions to eliminate it, including suspension or expulsion of students and disciplinary action against any other individual in the School District community. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our students.

GHS will vigorously enforce its prohibition against harassment based on the traits of sex (including gender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or State civil rights laws, and encourages those within the GHS community who feel aggrieved to seek assistance to rectify such problems. Additionally, GHS prohibits harassing behavior directed at students for any reason through the School District policies on bullying. Any student that believes they have been or is the victim of bullying should immediately report the situation to the building principal or assistant principal, or the Superintendent. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator.

Harassment may occur student-to-student, student-to-staff, staff-to-student, male-to-female, female-to-male, male-to-male, or female-to-female. The Board will investigate all allegations of harassment and in those cases where harassment is substantiated Board will take immediate steps designed to end the harassment, prevent its recurrence, and remedy its effects. Individuals who are found to have engaged in harassment will be subject to appropriate disciplinary action.

[Full GSD Policy 5517 Anti-Harassment](#)

[Full GSD Policy 5517.01 Bullying](#)

[Bullying Incident Report Form](#)

Cell Phone/Personal Electronics Guidelines

Greenfield High School is committed to creating a learning environment where instruction, student engagement, and positive relationships are the priority. Consistent with Wisconsin Act 42, and the subsequently required, School District of Greenfield Policy 5136, students are expected to keep all Personal Communication Devices (PCDs) powered off and stored out of sight throughout the instructional day, except during their assigned lunch period in designated lunch areas or when otherwise permitted by law or an approved accommodation.

This procedure is designed to ensure:

- An atmosphere that supports the educational and social/emotional development of our students.
- Instructional time and learning remain the priority.
- Students are treated respectfully throughout every interaction.
- That consistency matters more than severity.
- Every adult enforces the expectation.
- Consequences increase, but the goal is to teach responsibility.

Personal Communication Devices Definitions

Personal Communication Devices include, but are not limited to:

- Cell phones
- Smart watches
- Wireless earbuds & wireless headphones (Air Pods, Beats, etc.)
- Personal tablets
- Personal laptops
- Smart glasses
- Any device capable of communication or internet access

School-issued Chromebooks are the only student electronic devices permitted for instructional use.

Student Expectations

Students shall:

- Power off all PCDs before entering the instructional day.
- Keep devices stored completely out of sight throughout the instructional day.
- Refrain from accessing devices during passing periods, including passing periods to and from lunch.
- Refrain from using devices in restrooms at any time.
- Use devices only during their assigned lunch period and only within designated lunch locations.
- Wait until the 2:40 dismissal bell before accessing devices at the end of the school day.

Seniors on late arrival shall power down and store their devices no later than when they enter into the atrium area, even if they enter prior to the beginning of 2nd period. Seniors on early dismissal shall keep devices powered down and stored away until they have physically exited the building. Students with open campus must have devices powered down and stored by the time they enter the atrium on their return to the building.

Hallways, Common Areas and Restrooms

Per Act 42 and PO 5136, students may not access Personal Communication Devices during instructional day, including during passing times (including passing times to and from lunch).

Students may not access Personal Communication Devices in restrooms at any time. Any device being used in a restroom shall be confiscated and processed according to school procedures.

Students found accessing PCDs during these times will be asked to surrender their devices.

Lunch

Students may access Personal Communication Devices during their assigned lunch period and only in designated lunch areas (Cafeteria, Quiet Lunch Room, Atrium w/ Open Campus ID). Students may not use devices while traveling to or from lunch.

Students who enter a lunch area and attempt to access a PCD at a time that is not their designated lunch period will have their PCD confiscated and will be subject to additional disciplinary action.

Confiscation and Return of Devices

Should a school staff member (to include teachers, supervisors, administration, office staff or any other adult employed by the District) see a student accessing a PCD during the instructional day they will request it shall be immediately turned over. If a student refuses to surrender a device, and/or refuses to share their name, the student will be immediately subject to additional disciplinary action.

All PCDs will be transported and securely held in the GHS Main Office. Following the initial violation, the PCD shall be available for the student to pick up at the end of the school day. For all subsequent violations a parent, guardian, or authorized adult (as identified by the emergency contact list in Infinite Campus) shall be required to physically come to the school office to retrieve the PCD. Should a parent/guardian be unable to retrieve the PCD on the day it was confiscated the school shall hold the device until it is able to be picked up.

School staff will not call a student down to the office for the device to be returned to them during the instructional day after a parent/guardian pick-up. The office will not hold the device once the parent/guardian has arrived. The parent/guardian must leave the building with the device at the time of pick-up.

With administrative approval, the office may be able to hold a “returned” phone until the end of the school day, at which point the student may collect it. The parent/guardian is still required to be present in person to “release” the PCD for this option to be considered.

Progressive Actions

Consequences are intended to be progressive and focus on teaching responsible behavior.

Offense	Response
First	Device confiscated and returned to the student at the end of the school day
Second	Device confiscated; parent/guardian pickup required
Third	Parent pickup, administrator contact
Fourth	Parent pickup, administrator conference, five-day morning turn-in procedure
Fifth	Parent pickup, continued intervention and repeated refusal agreement
Sixth+	Parent pickup, additional disciplinary action as determined by administration

Medical and Educational Exceptions

Students with approved IEP or Section 504 accommodations may use Personal Communication Devices only as specifically outlined within their accommodation plan. Students who have accommodations related to PCDs will not have unlimited usage, but will have specific conditions that will govern access that will be identified in the plan. Any use outside those approved parameters will be addressed under this procedure.

Teachers may request administrative approval for unique circumstances in which students may access PCDs as an allowable educational exception.

Parent Communication

Families needing to communicate with students during the instructional day should utilize the student’s school email or contact the school office. If you have a family emergency, you may contact the school office and a message can be sent to your child.

Afterschool Events and Activities

During school-sponsored events coaches, advisors, and administrators have the ability to allow or restrict access to PCDs. Should a coach, advisor, or administrator indicate that PCDs are not allowed at an activity, and a student uses a PCD, all regular school procedures shall be followed.

[Full GSD Policy po5136 Personal Communication Devices](#)

Hallway Guidelines

All students are required to have an approved IC Pass from a staff member to be in hallways during class time. Students without appropriate passes will be sent back to class or to another appropriate location. Students shall not access personal communication devices while in the hallways during the instructional day, including traveling to and from lunches (or while in hallways during lunches).

Students will use appropriate language and volume when in the hallway and move to and from classes so they are on time. Once the one-minute warning bell rings, students shall continuously move toward their next scheduled location. All members of the school community are expected to help keep campus hallways and common areas clean, safe, and orderly.

Grounds for Temporary Disciplinary Removal from Class

It is neither possible nor necessary to specify every type of improper or inappropriate behavior for which a student may be removed from class. If a student disrupts the learning environment and keeps themselves or others from progressing through a lesson they may be removed from class. When a student is removed from class, the teacher will write a behavior referral and contact a parent/guardian.

Physical and Verbal Altercations

Students that choose to engage in a physical or verbal altercation will face school consequences for their actions. Threatening, perpetuating, or initiating fights will be subject to consequences. "Play fighting" or "Slap boxing" of any kind will not be tolerated and will be viewed, and treated, as physical aggression. Students that watch, record, or prevent a fight from being broken up are also subject to potential consequences. Consequences may include some or all of the following:

- Detention
- Suspension
- Expulsion
- Referral to School Resource Officer
- Referral for Extracurricular Code Violation

Any student who is feeling unsafe or is aware of potential altercations should notify an administrator, counselor, teacher, school resource officer or other campus personnel that can provide support in the situation.

Dress Code

Students should attend school each day in attire that allows them to be ready and able to learn in any and all learning environments. Greenfield High School believes that the responsibility for the dress and grooming of a student rests primarily with the student and their parents or guardians, and appropriate dress and grooming contribute to a productive learning environment. We expect students to give proper attention to personal hygiene and to wear clothes that are suitable for the school activities in which they participate.

School-directed changes to a student's attire or grooming should be the least restrictive to the student's school day. Any school dress code enforcement actions should minimize the potential loss of educational time. Administration and enforcement of the dress code will be gender neutral and consistent.

- Students should wear opaque clothing to cover certain body parts such as the chest and torso (to roughly 3 inches above the navel), back, genitals, and buttocks.
- Any attire and accessories should not display or promote any of the following:
 - drugs, alcohol, tobacco, or paraphernalia;
 - vulgarity or inappropriate language;
 - sexual references or explicit images or language;
 - references to violence;
 - images, symbols, or language that is considered derogatory to any group of people; or
 - gang related images, symbols, or language.
- Staff have the ability to prohibit headwear and/or any clothing or accessory that obstructs a student's vision, is a safety concern, interferes with school work, or that is disruptive to a student's learning in the classroom.
- Hoods are not allowed to be worn during the school day within the building. The wearing of hoods or other garments that fully conceal one's head presents challenges with the identification of individuals, and thus safety and security concerns.
- Students may be required to follow specific dress codes for participation in some classes or class activities. For example, specific footwear/clothing may be required for Physical Education classes, footwear and safety gear for labs and Tech Ed, etc. (please refer to class syllabi/descriptions for specific requirements).
- *Exceptions to the above dress code will be made for students for religious, medical, or other reasons deemed acceptable by the GHS administration. Also, exceptions will be made during school-wide spirit days when approved by the administration.

Dress Code Enforcement

To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently using the requirements below. School administration and staff shall not have discretion to vary the requirements in ways that lead to discriminatory enforcement.

- Students will only be removed from spaces, hallways, or classrooms as a result of a dress code violation as outlined above. Students in violation of the dress code will be provided three (3) options:
 - Students will be asked to put on their own alternative clothing, if already available at school, to be dressed more to code for the remainder of the day.
 - Students will be provided with temporary school clothing to be dressed more to code for the remainder of the day.
 - If necessary, students' parents/guardians may be called during the school day to bring alternative clothing for the student to wear for the remainder of the day.
- No student should be affected by dress code enforcement because of racial identity, sex assigned at birth, gender identity or expression, sexual orientation, ethnicity, cultural or religious identity, household income, body size/type, or body maturity.
- School staff shall not enforce the school's dress code more strictly against transgender and gender nonconforming students than other students.
- Students should not be shamed or required to display their body in front of others (students, parents, or staff) in school. "Shaming" includes, but is not limited to:
 - kneeling or bending over to check attire fit;
 - measuring straps or skirt or shirt length;
 - asking students to account for their attire in the classroom or in hallways in front of others;
 - calling out students in spaces, in hallways, or in classrooms about perceived dress code violations in front of others; in particular, directing students to correct sagged pants that do not expose the entire undergarment, or confronting students about visible bra straps, since visible waistbands and straps on undergarments are permitted; and, accusing students of "distracting" other students with their clothing.
- These dress code guidelines shall apply to regular school days and summer school days, as well as any school-related events and activities.

[Full Policy for Dress and Grooming po5511](#)

Alcohol, Nicotine, and Other Drugs

The misuse of drugs is a serious problem with legal, physical, and social implications for the entire school community.

For purposes of this policy, "drugs" shall mean:

- A. all dangerous controlled substances as so designated and prohibited by Wisconsin statute;
- B. all chemicals which release toxic vapors;
- C. all alcoholic beverages;
- D. any prescription or patent drug, except those for which permission to use in school has been granted pursuant to Board policy;
- E. "look-alikes";
- F. anabolic steroids;
- G. any other illegal substance so designated and prohibited by law.

The use, possession, concealment, or distribution of any drug and any drug-paraphernalia at any time on District property or at any District-related event is prohibited.

It is the policy of the District that no student may smoke or use smokeless tobacco or have in their possession any type of vape, tobacco, tobacco look-alikes, or smoking paraphernalia while they are on School District premises, at a school sponsored event, in a vehicle on school grounds, or in a vehicle operated by or under the auspices of the District; this includes but is not limited to school buses, vans, or other official transportation operated by the District. Any violation of this policy for use or possession of vape, tobacco products, tobacco look-alikes, or smoking paraphernalia may result in the following disciplinary actions:

The following guidelines implement District Policy 5530:

A. Possession of Smoking, Vaping, Nicotine, Tobacco and/or Drug Paraphernalia

It is the policy of the District that no student may have in their possession any type of smoking or drug paraphernalia while they are on School District premises, at a school sponsored event, in a vehicle on school grounds, or in a vehicle operated by or under the auspices of the District; this includes but is not limited to school buses, vans, or other official transportation operated by the District. Any violation of this policy for possession of smoking, nicotine, or drug paraphernalia may result in the following disciplinary actions:

1. First Offense –

- One (1) to three (3) day suspension
- Referral to AODA Counselor
- Referral to GPD (Greenfield Police Department)

2. Second Offense –

- One (1) to three (3) day suspension
- Referral to AODA Counselor
- Readmission conference with student and parent prior to returning to school
- Referral to GPD

3. Third Offense –

- Three (3) to five (5) day suspension
- Referral to AODA Counselor
- Readmission conference with student and parent prior to returning to school
- Referral to GPD

B. Possession and/or Use of Tobacco/Nicotine

It is the policy of the District that no student may possess, use, consume, display, promote, or sell any tobacco products, tobacco industry brand, tobacco-related devices, imitation tobacco products, or electronic smoking or vaping devices, regardless of content at any time on school property, at off-campus, school-sponsored events, in a vehicle on school grounds, or in a vehicle operated by or under the auspices of the District; this includes but is not limited to school buses, vans, or other official transportation operated by the District. Any violation of this policy for use or possession of nicotine, tobacco, or such look a likes, may result in the following disciplinary action:

1. First Offense –

- One (1) to three (3) day suspension
- Readmission conversation with parent/guardian and sharing of vaping educational materials
- Referral to Greenfield Police Department (GPD) for ticketing
- Mandatory vaping education module completion, including debrief conversation with Student Services representative
- Referral to Board for expulsion

2. Second Offense –

- Three (3) to five (5) day suspension
- Referral to Greenfield Police Department (GPD) for ticketing
- Referral to AODA Counseling
- Readmission conference with student, parent, Principal, & AP prior to returning to school
- Behavior Contract
- Referral to Board for expulsion

3. Third Offense –

- Five (5) day suspension
- Referral to Greenfield Police Department (GPD) for ticketing
- Conference with student, parent, school and district administrator
- Referral to Board for expulsion

C. Possession and/or Use of Intoxicants, Alcohol, or Drugs

It is the policy of the District that no student may consume, be under the influence of, or have in their possession any type of intoxicants, alcohol, alcohol look a likes, drugs, or drug look alike, while they are on School District premises, at a school sponsored event, in a vehicle on school grounds, or in a vehicle operated by or under the auspices of the District; this includes but is not limited to school buses, vans, or other official transportation operated by the District. Any violation of this policy for use or possession of intoxicants, alcohol, drugs, or such look alike, may result in the following disciplinary action:

1. First Offense –

- Three (3) to five (5) day suspension
- Readmission conversation with parent/guardian and sharing of vaping educational materials
- Referral to Greenfield Police Department (GPD) for ticketing
- Mandatory AODA education module completion, including debrief conversation with Student Services representative
- Referral to Board for expulsion

2. Second Offense –

- Three (3) to five (5) day suspension
- Referral to Greenfield Police Department (GPD) for ticketing
- Referral to AODA Counseling
- Readmission conference with student, parent, Principal, & AP prior to returning to school
- Behavior Contract
- Referral to Board for expulsion

3. Third Offense –

- Five (5) day suspension
- Referral to Greenfield Police Department (GPD) for ticketing
- Conference with student, parent, school and district administrator
- Referral to Board for expulsion

D. Possession With the Intent to Sell Alcohol and/or Other Drugs

It is the policy of the District that no student may manufacture, deliver, sell, or have in his/her possession any item defined by Wisconsin law as alcohol, alcohol look alike, drugs, drug look alike, tobacco, or paraphernalia associated with these items while s/he is on School District premises, at a school sponsored event, in a vehicle on school grounds, or in a vehicle operated by or under the auspices of the District; this includes but is not limited to school buses, vans, or other official transportation operated by the District. Any violation of this policy for possession with the intent to sell alcohol, drugs, or tobacco/nicotine shall result in the following disciplinary action:

- Three (3) to five (5) day suspension and a pre-expulsion meeting
- Referral to Greenfield Police Department for prosecution
- Referral to Board for expulsion

Possible additional consequences up to, and including, referral for expulsion from school. Following any violation, Administration may impose additional resolutions and/or consequences including the development of a written behavioral agreement/contract for any student who engages in tobacco/vaping/drug-related incidents one or more times while a student at Greenfield High School.

Gambling

Students are prohibited from participating in gambling or betting activities on school grounds, at school-sponsored events, or using school-issued devices or school networks. Gambling includes, but is not limited to, wagering money or items of value on games, sporting events, contests, dice games, card games, online betting platforms, or any activity involving chance or risk for personal gain.

Students may not organize, promote, facilitate, or collect money for gambling activities involving other students.

Violations of this policy may result in disciplinary action consistent with the school's code of conduct and may include loss of privileges, parent/guardian contact, and additional consequences depending on the nature and severity of the incident.

Weapons

Students are prohibited from possessing, storing, making, or using a weapon in any setting that is under the control and supervision of the District for the purpose of school activities approved and authorized by the District including, but not limited to, property leased, owned, or contracted for by the District, a school-sponsored event, or in a District vehicle, to the extent permitted by law.

The term "weapon" means any object which, in the manner in which it is used, is intended to be used, or is represented, is capable of inflicting serious bodily harm or property damage, as well as endangering the health and safety of persons. Weapons include, but are not limited to, firearms (including, but not limited to, firearms as defined in 18 U.S.C. 921(a)(3)), guns of any type whatsoever, including air and gas-powered guns (whether loaded or unloaded), knives (subject to the exceptions below), razors with unguarded blades, clubs, electric weapons (as defined in 941.295(1c)(a), Wis. Stats.), metallic knuckles, martial arts weapons, chemical agents, ammunition, and explosives.

The District shall refer any student who brings a firearm (as defined in 18 U.S.C. 921(a)(3)) or a weapon to school to law enforcement. The Board shall hold an expulsion hearing in the event a student is in possession of a firearm while at school or under the supervision of school authorities and shall expel a student from school for not less than one (1) year whenever it finds that the student brought a firearm to school or, while at school or while under the supervision of a school authority, possessed a firearm, as defined in 18 U.S.C. 921(a) (3), unless the Board finds that the punishment should be reduced based upon the circumstances of the incident. Any such finding by the Board shall be in writing. This does not include any circumstance in which a student possessed a firearm while lawfully hunting on school forest land.

[Full GSD Policy 5772 Weapons](#)

Search and Seizure

Any student, or item brought into the school building by a student, may be searched by school personnel should there be reasonable suspicion that a school rule or policy has been violated. School lockers are considered to be district property and may be searched with, or without, reasonable suspicion at any time. Any items discovered by school personnel may be held. Depending on the nature of the item it may be returned to the student, the parent/guardian if it may be lawfully held, or to law enforcement if not lawfully held.

[Full GSD Policy 5771 Search and Seizure](#)

Displays of Affection

Students at GHS are expected to use good judgment as it relates to displays of affection. Kind comments, holding hands or a quick hug are proper ways to communicate affection in public. Extended hugs, kissing, or additional forms of sexual contact are not. Poor judgment regarding this may result in disciplinary consequences

Student Identification Cards

All students must have obtained student ID cards during photo days, or during designated make-up days during the school year. The ID cards should be with students at all times, as ID cards will serve as admission to student events, checking out books from the Media Center, school bus ridership, open campus access, and to identify students eligible to leave school. Replacement ID cards may be obtained in the Main Office. A fee of \$5.00 will be assessed for a duplicate card.

School Lockers

The student's hall locker and a lock will be assigned during registration. All 9th-grade students and other new students will be assessed a one-time \$5.00 lock fee. A \$10.00 replacement fee will be assessed for lost or damaged locks. Under no circumstances should students share locker combinations with others. Every effort will be made to guard against losses, and it should be understood that the school will NOT be liable for lost or stolen property pertaining to lockers. The school administration reserves the right to inspect the contents of lockers at any time with, or without cause, and may remove anything posing a danger to persons in the school.

Students enrolled in physical education courses are issued a PE lock and locker. All student items should be locked in this locker during class times. School administration may not investigate any items stolen from a PE locker room that were not locked in the assigned locker.

Bicycles & Skateboards

Bicycles, skateboards, and skates (in-line, roller) are not permitted inside the school at any time, unless authorized by administration. Student bikes may be stored at one of the bike corrals on campus on either the north or south sides of the building. Bicycles must be locked when using either of the corrals provided. The school will NOT be liable for lost or stolen bicycles.

Repeated Refusal to Follow School Rules and Expectations

Students who repeatedly refuse to follow school rules and expectations and/or reasonable requests from school staff that support school policy, procedures, and expectations may be subject to more significant consequences.

Misconduct	Definition	Minimum Actions	Maximum Actions
Insubordination	- Refusal to follow rules and expectations - Disobeying direct requests of faculty, staff and/or administration	Conference with Student Detention Suspension and Behavior Agreement	Expulsion
Electronic Devices	- Use of electronic devices during instructional day - Includes all items identified as PCDs in Board Policy and other items that are of a similar nature	1. Confiscate and return to student at end of day 2. Confiscate and return device to authorized adult.	Suspension and Behavior Agreement

Repeated Refusal: Code of Conduct

All students are expected to conduct themselves in a manner that promotes learning, respect, and good citizenship. This includes demonstrating respect for the law and those in authority, following all school rules and expectations, and respecting the rights of others throughout the school community. Students are also expected to follow all school rules and conduct themselves appropriately not only during the school day, but in the parking lot, at school-related events, activities, and athletics, and school trips.

Students will respect their peers and building staff; the personal property of others; take pride in their work; always strive to do their best; and exhibit courtesy, decency, and honesty. Students will also conduct themselves appropriately on internet-based social media outlets, when such conduct forms a sufficient connection to school or staff.

Repeated Refusal: Tardy Guidelines

School attendance and engagement in class is foundational to learning and achievement. Students are expected to be on time to each class. Unexcused tardiness negatively impacts student learning and can result in consequences if excessive.

- A student who is not in the classroom at the time of the bell is considered to be tardy.
- If a student misses 15 minutes or more of a class period without a valid excuse, that student will be marked as truant.
- Tardies that occur after the initial period a student arrives and checks in with the attendance office will be recorded by the classroom teacher.
- Any student who arrives tardy to first period and brings in purchased food or beverages (e.g. McDonald's, Starbucks) will need to dispose of them upon arrival.
- Any student who is chronically tardy (5+ tardies to first period class/semester and/or 10+ tardies overall/semester) without a valid reason will be subject to school-based consequences including and not limited to: keeping cell phone in the office for one or more days, a parent phone call, restrictions from extracurricular activities and/or school events (e.g. homecoming, prom), issuance of one or more detentions, revocation of a parking pass without a refund, loss of open campus privilege, referral to Greenfield Police for municipal citation.

Repeated Refusal: In-Building Truancy

School attendance and engagement in class is foundational to learning and achievement. Students are expected to be on time to each class. Unexcused tardiness negatively impacts student learning and can result in consequences if excessive.

- A student who is not in the classroom at the time of the bell is considered to be tardy.
- If a student misses 15 minutes or more of a class period without a valid excuse, that student will be marked as truant.
- Tardies that occur after the initial period a student arrives and checks in with the attendance office will be recorded by the classroom teacher.
- Any student who arrives tardy to first period and brings in purchased food or beverages (e.g. McDonald's, Starbucks) will need to dispose of them upon arrival.
- Any student who is chronically tardy (5+ tardies to first period class/semester and/or 10+ tardies overall/semester) without a valid reason will be subject to school-based consequences including and not limited to: keeping cell phone in the office for one or more days, a parent phone call, restrictions from extracurricular activities and/or school events (e.g. homecoming, prom), issuance of one or more detentions, revocation of a parking pass without a refund, loss of open campus privilege, referral to Greenfield Police for municipal citation.

Repeated Refusal: Personal Communication Devices Guidelines

Greenfield High School is committed to creating a learning environment where instruction, student engagement, and positive relationships are the priority. Consistent with Wisconsin Act 42, and the subsequently required, School District of Greenfield Policy 5136, students are expected to keep all Personal Communication Devices (PCDs) powered off and stored out of sight throughout the instructional day, except during their assigned lunch period in designated lunch areas or when otherwise permitted by law or an approved accommodation.

Students who repeatedly violate this law, and subsequent policy, shall receive escalating consequences up to and including the possibility of suspension. Should students refuse to turn over a requested PCD, turn over a PCD and then access a different PCD, or who give false or misleading information to a school official shall be subject to disciplinary action up to and including suspension.

Continued instances of electronics-related violations will be noted as behavioral referrals in Infinite Campus.

Financial Obligations

School Fees

The school district shall assess each enrolled student some or all of the following fees: registration fees, course/material fees, testing fees, athletic and/or activity fees and other fees as assigned that are detailed in the School District of Greenfield Student Handbook.

Student fees are available to be viewed through Infinite Campus. Payment in full, from previous and current school year, is required unless there is a payment contract on file signed by the parent or guardian. Participation in extracurricular activities and school events (e.g. dances, trips, attendance at games) may be restricted if there is an unpaid balance. Payment contracts can be arranged through school administration. All student balances must be paid in full for a graduating student to be allowed to participate in the graduation ceremony.

When a family enrolls in the National School Lunch Program (NSLP) for free or reduced lunch status, the fee specialist may waive or reduce fees as applicable.

Parking

All students who wish to park in the student parking lot must purchase a parking permit. Permits will be issued for a numbered parking spot on a first-come, first-served basis, as only a limited number of student parking spots exist. Permit applications are available via the school store on Infinite Campus.

2026/27 Parking Permit Cost = \$120

At the beginning of second semester, students have the option of purchasing a permit for the rest of the year at a reduced cost. There is no refund of parking permit fees and permits are NOT transferable.

- Proof of insurance is required along with the completed application.
- Student vehicles in the student lot without parking permits displayed properly will be ticketed by the Greenfield Police.
- All students with permits must park in the designated student lot only. Students parking outside of their designated parking space may be ticketed or have their parking permit revoked. Daily supervision of the parking lot is provided.
- The speed limit in all parking areas is 10 miles per hour. Students who drive recklessly may be subject to school disciplinary action and the possible revocation of their parking pass without refund.

- School officials, including liaison officers, may search any vehicle owned or operated by a student on school grounds at any time without notice, student consent, and without a search warrant if they have reasonable suspicion that there is evidence of a crime or infraction of school rule or contraband in the vehicle.

Driving to school is a privilege, not a right. Students who do not comply with school rules may have their parking privileges revoked without refund.

School and Student Safety

Visitors

Greenfield High School uses the Raptor Visitor Management System to background check and monitor all visitors into the building. Guests will register in the main office, share a state-issued ID, be printed a nametag/pass that will include their name, destination in the building, and a picture.

For reasons of school and student safety, no unannounced/unscheduled visitors are allowed in the building. Parents/guardians should schedule meetings with teachers or administrators prior to coming to the school campus. Former graduates or students from other schools who are visiting to decide if they want to attend GHS must obtain prior permission from the principal.

School Resource Officer

To promote a safe, secure, and supportive school environment, Greenfield High School has a collaborative relationship with the law enforcement agencies with jurisdiction in the District through a School Resource Officer (SRO) Program. Sharing of confidential information and/or student record information with the law enforcement agencies by the District shall fully comply with all relevant statutory provisions and District policies. Use of any devices by any member of the law enforcement agencies to gather or store information in the course of an investigation (e.g., body camera footage) shall be done in full compliance with all law enforcement agency policies, as well as State and Federal law regarding the use of any such devices.

[Full GSD Policy 8407 School Resource Officer Program](#)

Electronic Surveillance in Public Spaces

In an effort to create a safe and secure learning environment, Greenfield High School maintains multiple surveillance cameras both inside and out of our school facility. Camera recordings are reviewed by school officials for discipline and safety purposes, and may be provided to police or used in school disciplinary proceedings. Students should understand that their actions may be recorded and that they should have no expectation of privacy in public spaces at Greenfield High School.

[School District of Greenfield Board Policy #7440.01](#)

Field Trips

For the safety of all students, students' bags that will accompany them on a field trip are subject to search prior to departure. These searches are mainly considered for students taking part in board approved overnight trips, but can be conducted for any field trip sponsored by Greenfield High School.

Academics

Graduation Requirements

Greenfield offers a four-year program for grades 9 through 12. To qualify for a diploma, a student must earn 23 credits, including the credit requirements set by the State, which includes passing the civics test. The School District of Greenfield will comply with all applicable state and federal laws for students with disabilities under the Individuals with Disabilities Education Act, and section 504 of the Rehabilitation Act.

English	4 credits
Mathematics	3 credits
Science	3 credits
Social Studies	3.5 credits (ENDING WITH THE CLASS OF 2027, move to 3 credits)
Health	0.5 credits
Physical Education	1.5 credits
Elective Courses	7.5 credits
Financial Literacy	0.5 credits (BEGINNING WITH THE CLASS OF 2028)

Students should work with their counselor to explore their options for courses and potential post-secondary options.

[Full GSD Policy 5460 Graduation Requirements](#)

Graduation Activities and Ceremony

Participation in the graduation ceremony is a privilege granted to senior students who have completed all requirements as identified by the Board of Education. A student may be denied participation in graduation activities for disciplinary reasons and/or for non-payment of fees. The Superintendent and high school principal may establish additional requirements for participation in the graduation activities and may organize said activities to have the appearance and decorum deemed reflective of the District. Reasons that a student may not be allowed to participate in the graduation ceremony may include, but are not limited, to:

- Disciplinary Reasons - Violation of school rules and/or behaviors that are disruptive to the school environment at any point during the student's academic career.
- Non-Payment of fees/obligations - Failure to pay school fees and/or be cleared of any school obligations.
- Non-Attendance at graduation practice.

Grading Scale

4.0	EX	Exemplary	Evidence of learning consistently serves as a strong example to others. There is substantial evidence of exceeding learning goals. Student reflects on learning and enacts plans for ways they can continue to grow. Student effectively analyzes, peer reviews and provides meaningful feedback to other students. Student displays confidence and provides evidence of understanding and/or skill by regularly applying and transferring learning goals with depth and complexity. Student demonstrates innovation through evidence of thought, product or performance.
3.5	AD	Advanced	Evidence of learning demonstrates ability to reach levels of high quality. There is evidence of meeting learning goals in ways that show originality. Student reflects on learning and can identify ways to grow. Student analyzes, peer reviews and provides feedback to other students. Student provides evidence of understanding and/or skill by applying and transferring learning goals with depth and complexity.
3.0	PR	Proficient	Evidence of learning meets communicated expectations. There is evidence of meeting learning goals by replicating examples provided in class. With guidance, the student demonstrates the ability to be reflective in their learning. Student provides evidence of understanding and/or skill by applying and transferring learning

			goals
2.5	AP	Approaching	Evidence of learning demonstrates the ability to meet components of the expectations listed in the success criteria. Student shows the ability to reflect on their learning by following prompts or using templates. Student provides evidence of a working understanding and/or application of skills by applying learning goals.
2.0	DE	Developing	Evidence of learning meets portions of the learning goals; some need additional practice. Student shows some understanding or possession of skill; application of learning currently occurs inconsistently, or is in-process.
1.5	BA	Basic	Evidence of learning currently meets some expectations. There is evidence of following directions and meeting some of the learning goals; others need additional practice. The student demonstrates a beginning level of understanding or possession of some skills; application is occasional.
1.0	MI	Minimal	Current evidence of learning meets some expectations. There is evidence of meeting parts of the learning goals and/or following some directions; however, many goals may still need attention. The student may demonstrate a beginning understanding or possess some budding skills.
0.0	Insuf Evid	Insufficient Evidence	Some evidence of learning is provided to the teacher but it does not meet minimal expectations. The student evidence may not meet the basic directions provided by the teacher.
0.0	No Evidence	No Evidence	No evidence of learning is provided to the teacher.

Grade Point Average

The semester grade point average (GPA) is the arithmetic mean of all the grade points, including weighted Advanced Placement grade points, which are earned for each class in a given semester.

The cumulative GPA is the mean of all the grade points earned for each class ever taken at GHS. The cumulative GPA is updated at the end of each semester.

Awards/Honors

Honor Roll

Honor Rolls are determined at the end of each semester after final report cards are distributed. Students will be placed on the honor or high honor rolls according to the following grade point averages:

- GPA of 3.50 or higher at semester = HIGH HONORS
- GPA of 3.00 to 3.49 at semester = HONORS

Cum Laude Recognition

The Cum Laude system is in place for recognition at graduation. Qualifications for the Cum Laude system include:

- Earn at least 26 credits
- Earn a 3.8 GPA or higher
- Receive no academic integrity violations
- Participate in a co-curricular for a minimum of three years during high school

Cum Laude = 3.8 GPA with successful completion of at least “one” Advanced Placement Course

Magna Cum Laude = 4.0 GPA with successful completion of at least “three” Advanced Placement Courses

Summa Cum Laude = 4.2 GPA or higher with successful completion of at least “five” Advanced Placement Courses

Academic Integrity

Greenfield High School feels that honest and ethical behavior characterize responsibility, and are vital to the academic, social, and emotional development of all students. The purpose of these guidelines is to create and maintain a learning environment in which students are held and hold each other accountable for becoming ethical and responsible users of information and ideas.

Our students are expected to demonstrate honesty and integrity in all academic endeavors and our goal is for students to learn and practice ethical behaviors in regard to information and information technology. This includes, but is not limited to homework, class assignments, test taking, the original creation of essays or compositions, artwork, and scientific research. All work submitted by students should be a true reflection of their effort and ability. When an action or behavior is contrary to these beliefs, the expectations and values we have for our students are negatively affected. Therefore, we feel it is our collective responsibility to teach students about integrity in a proactive way, what it means to demonstrate “academic” integrity in our words and actions, and respond appropriately and responsibly when integrity is not displayed by students. The following statements provide working definitions of these terms.

Academic Integrity - involves adhering to the values of honesty, fairness, respect, trust, and responsibility in all aspects of learning.

Academic Dishonesty - behavior that is considered a violation of academic integrity, either alone or with involvement of others.

Plagiarism - the use of someone else’s ideas, words, or other work. Plagiarism includes an exact copying of another’s work, or a rewording, paraphrasing, partial quotation or summarization of another’s work without properly acknowledging the creator of the original work. Examples include, but are not limited to the following:

- Downloading information from the Internet/other source and submitting it as one’s own
- Submitting as one’s own work that is copied or translated from another source including AI

Cheating – the deliberate or attempted use of unauthorized materials, information, technology, study aides, or unauthorized group work on assignments, projects, tests, or other academic exercises during class or outside of class. Examples include, but are not limited to the

following:

- Forging a signature for the purpose of earning credit in a class
- Providing access to materials or information so that credit may be dishonestly claimed by others
- Creating and distributing copies of one's own work so that credit may be dishonestly claimed by others
- Giving or receiving unauthorized assistance on an assessment
- Falsifying or altering grades related to documents, programs, or information

Citations

Sources need not be cited for reference material that is considered "common knowledge" - that is factual information that is considered in the "public domain" because it is published in multiple standard reference works such as almanacs, atlases, bibliographies, biographies, chronologies, dictionaries, directories, encyclopedias, handbooks, and indexes. Likewise, when common knowledge is related to a particular field or area of specialty, sources do not necessarily need to be cited if the information is widely known to others within that field of study. Given that it may sometimes be difficult to determine what information is "common knowledge," it is a good idea and recommended to cite sources or ask the teacher for guidance.

Academic Integrity Violations

Should an Academic Integrity violation(s) occur over the course of the school year, the following steps will be taken:

Academic Integrity Violation #1

1. Opportunity to redo the assessment after meeting with Teacher to create Plan of Relearning
2. Teacher writes a Behavior Referral to notify administrators and document the violation
3. Teacher communicates with Parent/Guardian

Academic Violation #2

1. Opportunity to redo the assessment after meeting with Teacher to create Plan of Relearning
2. Teacher writes a Behavior Referral to notify administrators and document the violation
3. Teacher communicates with Parent/Guardian
4. School Counselor meets with student to have an academic check in and assign the mandatory Academic Integrity Module - to be completed within three school days before proceeding to step 5
5. School Counselor communicates with Parent/Guardian to discuss the academic implications of Academic Violations
6. Administrator meets with student to discuss the violation and possible consequences
 - a. Open Campus, Late Arrival/Early Release, and Privileged Study Hall could be revoked

Academic Violation #3

1. Student is dropped from the course with a failing grade
2. Possible next steps include but are not limited to:
 - a. Student is enrolled in an alternative location/course
 - b. Student is enrolled in Restorative Credit
 - i. Failing grade remains
 - ii. Student earns course credit
 - c. The failing grade remains, and the student retakes the course in its entirety

A continued pattern over multiple classes, semesters or years may result in further disciplinary actions.

Note: Any academic integrity violation may result in disqualification from any academic honor societies and Cum Laude recognition at graduation.

Standardized Assessments and Required Testing

ACT with writing

Wisconsin high school students in grade 11 will take the ACT with writing which includes Reading, Math, English, Science, Writing. The ACT is an in-person assessment that GHS administers online. Accommodations and EL supports are available in both testing formats. Scores from the administration of the ACT with writing (if taken with ACT Standard Time or ACT-approved accommodations) can be used by students for a variety of purposes including college admission, scholarships, course placement, and NCAA eligibility.

PreACT Secure

PreACT Secure is a summative assessment given to 9th and 10th grade students that is aligned to the ACT and the ACT College and Career Readiness Standards. PreACT Secure measures what students have learned in the areas of English, Reading, Mathematics, and Science.

PreACT Secure closely mirrors the ACT in many ways, including implementation, test delivery, scoring, and reporting. PreACT Secure scores predict how students will perform on the ACT when they reach 11th grade and their readiness for college-level coursework.

PreACT Secure is an online assessment.

Wisconsin Forward Exam

The Wisconsin Forward Exam is designed to gauge how well students are doing in relation to the Wisconsin Academic Standards. These standards outline what students should know and be able to do in order to be college and career ready. The Forward Exam is administered online in the spring of each school year for 10th grade students in Social Studies.

Civics Test

Wisconsin statute requires that any student graduating from a Wisconsin high school “takes a civics test consisting of 100 questions that may be asked of an individual during the process of applying for U.S. citizenship by the United States Citizenship and Immigration Services and the pupil correctly answers at least 65 of those questions" (Wis. Stat. sec. 118.33(1m)(a)1, Section 3266R).

Advanced Placement (AP)

Advanced Placement (AP) classes provide students the opportunity to earn college credits while in high school. AP classes are nationally-aligned courses that will assist students in preparing for the national Advanced Placement exams given in May. With a qualifying AP exam score, students who attend college can skip introductory college courses, saving students and families both time and money. AP Courses are free to students, and there is a cost for taking AP exams, with exemptions for eligible students.

[AP Information](#)

AP Courses for the 2026-27 school year are:

AP Courses 2026-27
Course
2-D Art & Design - Drawing
2-D Art & Design - Photo
American Government
Biology
Calculus
Chemistry
Computer Science A
Computer Science Principles
Economics - Macro
Economics - Micro
Environmental Science
European History
Human Geography

English Language and Composition
English Literature and Composition
Physics 1
Pre-Calculus
Psychology
Research
Seminar
Spanish
United States History

Independent Study

Independent Study classes provide students with the opportunity to pursue their studies in course offerings that go beyond the regular classroom curriculum. More information including Independent Study contracts are available in the Student Services Center.

College / Post-Secondary Credit Options

A variety of college/university and other post-secondary options are available to students as additional ways to prepare for college and career pathways beyond high school. Any student interested in these options should talk to their school counselor or the college/career coordinator for more information.

Career Experience Credit Program (begins on next page)

	Service Learning	Workplace Learning	Youth Apprenticeship
Goal / Focus	Explore careers and work environments in local communities and non-profit organizations.	Initial exploration of the world of work with a focus on employability skills.	Department of Workforce Development program that supports the development of desired skills aligned to a student's career plans. May lead to industry certification in qualified areas.
Eligibility	Grades 11 (Sem 2) & 12 (Sem 1 & 2)	Grades 11 (Sem 2) & 12 (Sem 1 & 2)	Grades 11 & 12
Paid / Unpaid	Unpaid	Paid	Paid
Minimum Required Hours	75 Hours / Semester	300 Hours / Semester	450 Hours: 1 Year 900 Hours: 2 Years
Prerequisite / Concurrent Coursework	Prereq: Related academic coursework in Service Learning area	Prereq or Concurrent: None	Concurrent: 1.0 credits in related content coursework
Length / Term	Semester	Semester	2 Semesters
High School Credit Available	0.5 / Semester (Up to 2.0 total Career Experience credits)	0.5 / Semester (Up to 2.0 total Career Experience credits)	1.0-2.0 credits / year (Up to 2.0 total Career Experience credits)
Release Time	Up to 2 periods / semester	Up to 2 periods / semester	Up to 4 periods / semester
Transportation	Student/Family	Student / Family	Student / Family
Graded/Ungraded	Graded: Satisfactory / Unsatisfactory	Graded: Satisfactory / Unsatisfactory	Graded: Satisfactory / Unsatisfactory
Evidence of Completion	Submission of hours signed by workplace supervisor G21 Employer Feedback Form (2x / Semester)	Submission of hours signed by workplace supervisor G21 Employer Feedback Form (2x / Semester)	Workplace mentor evaluation Completion of related curriculum Completion of required certification(s) Completion of required hours
Certificate Program	N / A	N / A	DWD Youth Apprenticeship Certificate
Placement Support	Available, but not guaranteed	No	Available, but not guaranteed
School-Based Supervisor	College/Career Coach	College/Career Coach	Apprenticeship Coordinator
Content Areas	Any content area	Any content area	Connected to Career Clusters

The GHS

Career Experience Program bridges the gap between school and work, igniting interests into careers and shaping bright futures. It sparks passion through real-world experience, builds adaptable skills for any post-secondary pathway, and boosts confidence for a smooth transition

to the workforce.

Virtual Learning

The school and/or district may utilize virtual learning as a method to provide students with access to learning and instruction. In the case of school closure due to inclement weather the school may require students to access instruction and materials via virtual learning through available learning technology, including Google Classroom. Communication about accessing the coursework will be done individually by teachers. Students will be expected to engage in class meetings as well as complete assigned tasks during the virtual learning time. Participation in activities and assignments will be part of determining attendance and grades.

Student Programs & Supports

Advisory

The purpose of Greenfield High School's Advisory is to ensure that every student has a meaningful and positive relationship with a teacher advocate in the school and to provide students with activities and experiences to grow personal, social, academic, and future planning skills. Advisories also help to ensure overall student engagement in learning so that students have the opportunity to positively connect with the school by building a strong connection with their advisory teacher, classmates, and school community.

Link Crew

Link Crew is aimed at helping students connect to the school environment, in this case, specifically freshmen. Link Leaders are chosen from upperclassmen who apply to be in the program and are then trained to help the freshmen adjust and flourish in their new high school environment. Link Crew meets bi-weekly in the fall and gradually reduces the number of meetings over the year as freshmen become more acclimated to the school. Link Crew is a great venue to build the leadership skills of our upperclassmen and welcome our new freshmen into the building. Attendance at Link Crew meetings is mandatory for all freshmen.

Targeted Student Support (TSS)

TSS is to provide additional support for students in needed classes, subjects, and skill areas. Students can sign up for, or will be assigned, TSS placements during Advisory. Students will be required to attend TSS with the teacher if requested. Students that have not been requested by a teacher, will have the choice of where to sign up for and attend TSS, space permitting. Enrichment opportunities may be offered during this time; however, priority will be given to academic sessions. All school attendance expectations and procedures will be followed during TSS.

Work Permits

Work permit applications were previously available upon request in the main office. Work permit applications can now be found at the following website:

[Department of Workforce Development](#)

School Counseling, Roles, and Communication

School Counseling

School counseling services include individual and group counseling about personal, educational, or career goals and problems, testing and test interpretation, record keeping (cumulative folders and permanent records), financial aid information, academic programming and scheduling, career, college, and technical school conferences, reporting academic progress, sending transcripts and recommendations to technical schools, colleges, employers and branches of service and follow-up studies. Every student is encouraged to use the Student Services Center to access and benefit from the array of services and supports available.

Counselor Communication

The School Counseling Department uses the "Student Services Newsletter" (published monthly) to provide important information concerning tests and testing dates, notices of representatives who will be visiting the high school from colleges and industry, financial aid and scholarship information, local job opportunities, open house announcements and announcements of a general nature. This information is posted on the Greenfield High School website in the Student Services section and is emailed to all GHS students and families.

Schedule Change Requests

Requests for schedule changes will only be considered in the following situations:

- Students enrolled in the Youth Apprenticeship, Start College Now, Early College Credit or the Workplace Learning Program and their schedule needs to be adjusted.
- Seniors missing a graduation requirement or are short on credits.
- Retaking a class due to a failure.
- Completed a summer school course or restorative work and the schedule needs to be adjusted.
- Teacher recommendation based on previous performance or ability level.

The following **are not reasons to be considered** for requesting a schedule change:

- Change in elective interests
- Teacher preference
- Lunch preference
- Desire to be in classes or lunch with friends
- Time of the school day or specific term the class is taught
- Sports or other co-curricular involvement

All other reasons must be approved by the school administration. The principal's decision is final.

Student Suicide Prevention

Depression, anxiety, and other mental health conditions are severe problems among children and adolescents. All school personnel should be alert and report to an administrator or school psychologist, school counselor, or school nurse regarding any student who exhibits symptoms or warning signs of depression or who threatens or attempts suicide. Any such signs or the report of such signs from another student or staff member should be taken with the utmost seriousness.

The law provides that any officer, employee, or volunteer of this Board who, in good faith, attempt to prevent suicide by a student is immune from civil liability for his/her acts or omissions in respect to the suicide or attempted suicide. Refer to School District of Greenfield Board Policy #5350 - Student Suicide Prevention for additional information.

On-Site Counseling Clinic

The School District of Greenfield is pleased to announce an important new partnership with Clinical Psychology Associates. Starting in September of 2022, CPA will have an onsite counseling clinic two to three days per week during the school day at Greenfield High School.

Our district recognizes the importance of emotional well-being and the impact this can have on a student's educational experience. As an additional support to students, we have collaborated with licensed therapists at CPA to offer therapeutic services directly in the school setting.

If you feel your student is struggling with managing his/her emotions, anxiety, stress, or often seems as if in a depressed mood, consider taking advantage of this professional counseling opportunity. Therapy can provide your student tools to help navigate the challenges that can often occur during adolescence.

Every effort will be made to schedule appointments at times that will provide the least amount of interference to the student's school day. Payment for services will be via your family's health insurance plan or at an out of pocket rate.

To ask any follow up questions or begin the intake process to start therapy, parents/guardians may contact Clinical Psychology Associates by calling or texting 262-975-0012 or emailing intakes.cpa@gmail.com to check insurance coverage and get started.

Homelessness

Children who are identified as meeting the Federal definition of "homeless" will be provided a free appropriate public education (FAPE) in the same manner as all other students of the District. To that end, homeless students will not be stigmatized or segregated on the basis of their status as homeless. The District shall establish safeguards that protect homeless students from discrimination on the basis of their homelessness. The District shall regularly review and revise its policies, including school discipline policies that impact homeless students, including those who may be a member of any of the Protected Classes (Policy 2260).

Pursuant to the McKinney-Vento Act, an unaccompanied youth includes a homeless child or youth not in the physical custody of a parent or guardian. Refer to School District of Greenfield Board Policy #5111.01 - Homeless Students for additional information.

Free and Reduced-Price Meals

Children need healthy meals to learn. Greenfield School District offers healthy meals every school day. At this time, all students can receive

one free breakfast each day. Lunch costs \$3.20 at the high school. Your children may qualify for free meals or for reduced price meals. Greenfield Food Service is continuing the Free Lunch for all REDUCED eligible students. The packet below includes an application for free or reduced-price meal benefits, and a set of detailed instructions.

Eligibility for Free & Reduced Priced Meals must be reviewed and renewed each new school year. If you do not receive a **Notification Letter of Direct Certification** within the first 2 weeks of August, you should complete an application for Free & Reduced Priced Meals.

If you receive a **Notification Letter of Direct Certification** in August, it is NOT necessary to complete an application.

Free and Reduced Online Application

The Food Service Department is proud to offer a quick and easy way to complete the Free & Reduced-Price Meals Benefit. Application on myschoolapps.com. Letters of approval or denial will be sent to each family's mailing address.

[Online Application \(English\)](#)

[Online Application \(Spanish\)](#)

Free and Reduced Paper Application

Use the link below to print a copy of the application. Applications are also available in all school offices and the district office. Please complete the free and reduced-price application and return it to: Linda Schneider, 3200 W. Barnard Ave., Greenfield, WI 53221, email to lschneider@greenfield.k12.wi.us or Fax to 414-282-7485. If you have questions or help filling out the application please contact the Food and Nutrition office at 414-282-7485.

[2026-2027 Free and Reduced Meal Instructions and Application \(Printable - English\)](#)

[2026-2027 Free and Reduced Meal Instructions and Application \(Printable - Spanish\)](#)

GHS CLUBS/ORGANIZATIONS 2026-27 (begin on next page)

Club/ Organization	Club/Org Advisors	Description	How to Join
AFJROTC Drill Team	MSgt Olson jolson@greenfield.k12.wi.us	Drill Team is a competition program that will compete against other JROTC Programs throughout the Midwest and Nationally.	Any Cadet in the AF JROTC Program may be a part of this competition Drill Team
All Welcome Choir	Ms. Pacelli cpacelli@greenfield.k12.wi.us	A non-auditioned extracurricular Choir that meets Mondays after school leading up to performances. This group is open to any interested students looking to gain singing experience! Any students, GHS teachers/ staff members, are welcome and encouraged to participate.	Contact the advisor for more information.
Chordially Yours	Ms. Pacelli cpacelli@greenfield.k12.wi.us	An auditioned extracurricular Choir that meets Tuesdays and Thursdays after school. This group performs challenging music in the contemporary a cappella style (like in Pitch Perfect). Chordially Yours will participate in Solo & Ensemble and the Acapocalypse Festival in March and April.	Interested students must be enrolled in a choir class and pass a successful audition.
Chess Club	Mr. Shane kshane@greenfield.k12.wi.us	Students engage in chess for fun and competition.	Contact the advisor for more information.
Cultural Alliance Club	Ms. Ambrosh kambrosh@greenfield.k12.wi.us Dr. Vannoy kvannoy@greenfield.k12.wi.us	Cultural Alliance is a united collective of students interested in exploring their own and other cultures through fellowship, support and advocacy. Their goal is to increase inclusion and cultural awareness within the school community by showcasing different cultures and providing support and encouragement with each other.	Visit us in the LMC, sign up for monthly meetings during TSS.
DECA	Mr. Calder acalder@greenfield.k12.wi.us	DECA prepares emerging leaders and entrepreneurs in marketing, finance, hospitality and management in high schools and colleges around the globe.	Contact the advisor for more information.
Dungeons & Dragons	Mr. Shane kshane@greenfield.k12.wi.us	Join fellow students to go on epic adventures together in the quintessential Role-Playing Game!	Contact the advisor for more information.
Educators Rising	TBD	Educators Rising is a national network of students, teachers, and leaders aiming to inspire students to enter the world of education. "There's power in teaching" is the tagline and our club meets 1x - 2x a month to learn about the profession, discuss important topics, hear from and engage with guest speakers, and begin learning the core competencies of classroom instruction. There are also opportunities for state and national level conferences and competitions, classroom experiences, field trips, scholarships, and leadership possibilities.	Contact the advisor for more information.

e-Sports	Mr. Burkett mburkett@greenfield.k12.wi.us	The Greenfield E-Hawks compete against other schools in popular games like Super Smash Bros., Valorant, and Overwatch 2. Students can also join to play during open gaming days. E-Sports runs all year and there are multiple opportunities to compete.	Contact the advisor for more information.
English National Honors Society	Ms. Huebner lhuebner@greenfield.k12.wi.us	The National English Honor Society (NEHS) celebrates the academic achievement of high school students worldwide, igniting their passion for the English language arts. NEHS is the world's largest discipline-specific honor society for high school students who are captivated by English language and literature, and creative writing. Our mission is to cultivate a vibrant environment where high school students and teachers can immerse themselves in the invaluable experiences of promoting literacy and serving society, while honoring exceptional and diverse achievements in the English language arts.	Application process
Freshmen Class Board	MSgt Olson jolson@greenfield.k12.wi.us	The Freshman Board represents the freshman class in two major ways during the school year. The first is by participating in the homecoming parade through the creation of a banner and float, and the second is by running a class-wide fundraiser that helps to fund the class's future prom.	Contact the advisor for more information.
Genders and Sexualities Alliance (GSA)	Mr. Krueger jkrueger@greenfield.k12.wi.us Mr. Kube jkube@greenfield.k12.wi.us	GSA is a united collective of students interested in providing a safe space for LGBTQ+ students and allies to build community and organize around issues impacting them in their schools and communities.	Contact advisors, sign up for the monthly meetings during TSS.
German National Honor Society	Ms. Goodkind cgoodkind@greenfield.k12.wi.us	Students interested in furthering their depth of knowledge in German language/culture.	Students must have an average of a 3.3 in German over three semesters at the high school level and a 3.0 GPA. Students attend monthly meetings, activities, and participate in service hours
Global Scholars Program	Ms. Goodkind cgoodkind@greenfield.k12.wi.us Ms. Ambrosh kambrosh@greenfield.k12.wi.us	Students interested in global cultures, issues, and languages work on requirements to achieve the state certificate recognizing them as a Global Scholar.	Contact advisors, ask your World Language teacher, sign up for meetings during TSS.

Hawks Drama (Fall Play & Spring Musical)	Mrs. Brookins Kbrookins@greenfield.k12.wi.us	We produce two full-length productions through the year - the fall play and a spring musical. Students can participate in the crew through set construction, costume design, sound, lighting, or management. Students can audition for lead, supporting, and ensemble acting roles as well.	Audition for cast or sign up for crew. Paperwork and calendars available at hawksdrama.com
Drama Club	Mrs. Brookins Kbrookins@greenfield.k12.wi.us	Drama Club is a student officer-led club that hosts events and meetings. The Club brings in guest speakers, goes on theater-related field trips, and holds workshops to teach theater skills and knowledge. All are welcome - you do not need to be in the play or musical!	Students can join by attending any upcoming meeting. Listen to the announcements or check for our schedule at hawksdrama.com
Hope Squad	Ms. Lor mlor@greenfield.k12.wi.us Ms. Smet esmet@greenfield.k12.wi.us Ms. Sawyer jsawyer@greenfield.k12.wi.us	Hope Squad is a school-based, peer to peer, suicide prevention group that is trained to identify suicide warning signs in their peers and refer them to a trusted adult. Hope Squad aims to create a safe learning environment, promote connectedness, and encourage mental wellness.	There is a peer nomination process that takes place yearly.
HOSA	Ms. Richter trichter@greenfield.k12.wi.us Mr. Burlage aburlage@greenfield.k12.wi.us	The purpose of HOSA-Future Health Professionals is to develop leadership and technical HOSA skill competencies through a program of motivation, awareness, and recognition, which is an integral part of the Health Science Education instructional program.	Students are invited to reach out to the advisors to get a meeting schedule.
Jazz Band	Ms. Burnham tburnham@greenfield.k12.wi.us	Jazz Band explores the unique genre of Jazz, playing old standards and new charts. Students explore how to craft solos and work together in a small ensemble setting.	Be a member of the band program.
Junior Class Board	Ms. Back aback@greenfield.k12.wi.us Ms Wermund twermund@greenfield.k12.wi.us	Plan and Fundraise for Junior Prom	Junior students are invited to apply each year to serve as leaders within their class at GHS.
Link Crew (Freshmen Transition)	Ms. McKeown amckeown@greenfield.k12.wi.us MSgt Olson jolson@greenfield.k12.wi.us Ms Wermund twermund@greenfield.k12.wi.us	Link Crew is an organization that focuses on onboarding our freshmen students so that they have the most successful transition into high school possible. We provide leadership training for juniors and seniors to serve as mentors to our freshmen class.	Students are invited to apply to be Link Leaders during their Junior or Senior year through our application process each spring.

Marching Band	Ms. Burnham tburnham@greenfield.k12.wi.us	The Hustlin Hawk Marching Band performs and travels sharing our music and love for performing both in and out of Wisconsin.	Sign up for band
Mu Alpha Theta (Math Honors Society)	Ms. Nordlund mnordlund@greenfield.k12.wi.us Ms. Rahmel erahmel@greenfield.k12.wi.us	Mu Alpha Theta, the Mathematics Honor Society, is dedicated to inspiring a keen interest in mathematics, developing strong scholarship in the subject, and promoting the enjoyment of mathematics in high school. Mu Alpha Theta provides a method for schools to recognize and encourage students who enjoy and excel in mathematics	Students will fill out an application in the fall. They must have taken Algebra 1 and Geometry and be enrolled in an upper-level math class. They should have and maintain a 3.000 cumulative GPA and a 3.250 GPA in their math courses. Students will be required to complete 10 service hours, 5 hours of tutoring in math, and participate in one math competition.
National Art Honor Society	Ms. Cox jcox@greenfield.k12.wi.us Ms. Merlo xmerlo@greenfield.k12.wi.us	The mission of NAHS is to support our community through art related services.	Meetings every 1st & 3rd Thursday TSS of the month. Some after school meetings based on service projects.
National Honor Society	Ms. Frey lfrey@greenfield.k12.wi.us	The National Honor Society (NHS) elevates a school's commitment to the values of scholarship, service, leadership, and character. Membership not only recognizes students for their accomplishments, but challenges them to develop further through active involvement in school activities and community service. The organization meets once a month. Members must complete 50 volunteer hours, maintain a 3.00 or higher cumulative GPA, and continue to uphold the pillars of character, service and leadership. Members also must participate in chapter and individual service projects to benefit the school and community.	Applications are available in the spring and are open to 2nd semester freshmen, sophomores and juniors that have a 3.00 or higher cumulative GPA and are involved in a school activity. Potential members fill out and return an application. Applicant names are given to GHS staff who rate each applicant on

			service, character, and leadership.
Psychology Club	Ms. Way lway-wegner@greenfield.k12.wi.us	Psychology Club allows the diverse and fascinating field of Psychology to be explored in greater depth. The club has provided its members the opportunity to gain knowledge and experience through the expertise of guest speakers, a field trip to the Medical College of Wisconsin's Cadaver Lab and student-led presentations. There is also a strong emphasis on the promotion of mental health and emotional well-being through club sponsored events. It's a great opportunity to learn more about Psychology and wellness along with your peers!	Any student interested may join this organization.
Rho Kappa (Social Studies Honor Society)	Ms. Way lway-wegner@greenfield.k12.wi.us Mr. O'Keefe rokeefe@greenfield.k12.wi.us	Rho Kappa is a Social Studies National Honor Society that acknowledges and celebrates students' achievements in the social sciences, encourages civic engagement and promotes a deeper understanding of the social world.	Application process
Rocket Team	MSgt Olson jolson@greenfield.k12.wi.us	Rocket Team is a fun and exciting way to learn about space technologies while providing an opportunity to be part of an extraordinary team-building event. We annually compete in the Rockets 4 Schools competition held in May.	Any student interested may join this organization although it is run by AFJROTC
Science National Honor Society	Mrs. Jensen ljensen@greenfield.k12.wi.us Ms. Paglia mpaglia@greenfield.k12.wi.us	SNHS is for students who enjoy science and spending time with others who also enjoy science. We organize events and activities that enrich students' knowledge and appreciation of science topics and that brings enthusiasm for the subject to the community at large.	Students apply in fall. If they meet the criteria, they are admitted and can participate in any of our outings and activities. Students must have completed 2 science classes at GHS, earning a 3.0 GPA in all science classes as well as a 3.0 GPA overall.
Senior Class Board (Graduation)	Ms. Richter tricher@greenfield.k12.wi.us Mrs. Sibley csibley@greenfield.k12.wi.us	Senior Board represents the senior class during the school year. Our main purpose is fundraising for senior scholarships and providing the senior gift at graduation. Students also help to design the Class of 2025 senior apparel.	Contact the advisor for more information.
SkillsUSA	Mr. Germain rgermain@greenfield.k12.wi.us Ms. Merlo xmerlo@greenfield.k12.wi.us	SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce.	Staff recommendation or student sign up.

Sophomore Class Board	Ms. Wermund twermund@greenfield.k12.wi.us Ms. Back aback@greenfield.k12.wi.us	Representatives of the Sophomore Class meet to plan and implement fundraising for future class-related expenses such as Prom and Graduation.	See either advisor to get linked to our Classroom page and updated on meetings.
Spanish Honor Society	Ms. Hauser khauser@greenfield.k12.wi.us	The Sociedad Honoraria Hispánica (SHH) is an honor society for high school students enrolled in Spanish. The mission of the Sociedad Honoraria Hispánica is to recognize high school achievement in Spanish and to promote interest in Hispanic and Luso-Brazilian studies.	Students need at least 3 semesters of high school Spanish; a B+ or better in Spanish and a 3.0 overall GPA
Student Senate	Ms. Vogt kvogt@greenfield.k12.wi.us Mrs. Lewis mlewis@greenfield.k12.wi.us	The Greenfield High School Student Senate is a service organization focusing on leadership and volunteerism. It is composed of Freshmen, Sophomores, Juniors and Seniors who are invested in serving as the voice of the student body. We are involved in many activities that focus on school related issues, community-based endeavors and global concerns.	Students can apply in the spring for the next school year. Contact the advisor for more information.
Tri-M	Ms. Burnham tburnham@greenfield.k12.wi.us Ms. Pacelli cpacelli@greenfield.k12.wi.us	The Tri-M Music Honor Society is a program of the National Association for Music Education (NAfME), which focuses on creating future leaders in music education and music advocacy. Tri-M recognizes students that have gone above and beyond both academically and musically. This music honor society also provides students leadership opportunities to make a difference in their community through music-based service projects.	

Athletics & Activities

Participating in clubs and athletics gives you the opportunity to meet new people, build relationships, and develop new passions.

At Greenfield High School, we encourage you to participate in any club or athletic opportunity. The life skills and leadership qualities you learn through participating in different clubs and activities can help you throughout your high school career and beyond. You have the freedom to try new things, whether that is playing a new sport for the first time, learning how to engineer a robot, exploring a new sport or helping plan and facilitate homecoming.

There is no better time to take a chance to make a difference in our school and community. The easiest way for you to start your co-curricular experience is to stop down in the Activities office. Sometimes the best way to leave a legacy is to live life to the fullest and to not be afraid to try new things.

We offer a wide range of activities for students to join, those activities are:

Greenfield High School Athletics

As a proud member of the Woodland Athletic Conference, Greenfield High School is committed to providing high-quality athletic programs that reflect excellence in competition and character. We hold ourselves to the highest standards of sportsmanship—both on the field and in the stands—and encourage our students and fans to do the same.

To register your student for participation in athletics, please log into your **Bound Family Dashboard** via **Go Bound at Greenfield**

(gobound.com/wi/schools/greenfield). During the online registration process, you will be prompted to upload the required **physical** or **alternate-year physical form** and complete the **emergency medical consent form**. Additionally, you should be prompted to sign and agree to the **Code of Conduct, Athletic Eligibility, Concussion Treatment and Consent**, and **Insurance Waiver**. The athletic participation fee should also be paid through the **Parent Dashboard** on **Bound**.

Please note that **WIAA-provided student-athlete insurance is no longer available**; therefore, families are responsible for any medical expenses related to injuries or other healthcare needs.

We welcome all students to join our athletic programs and become part of a tradition that values teamwork, dedication, and personal growth. Below is a list of athletic opportunities available to all Greenfield High School students, along with the first official day of practice for each sport.

GHS Athletics 2026-27		
Fall	Coaches	Contact
Football	Mr. Drew Morris	dmorris@greenfield.k12.wi.us
Girls Swim (coop w/ Pius X and Wisconsin Lutheran)	Ms. Sophia Davis	sophia.davis@greenfield.k12.wi.us
Girls Tennis	Ms. Susan Swaer	sswaer@greenfield.k12.wi.us
Boys Volleyball	Ms. Lillian Thundercloud	lthundercloud@greenfield.k12.wi.us
Girls Volleyball	Ms. Gabrielle Strasser	gstrasser@greenfield.k12.wi.us
Cross Country	Mr. Jim Sabinash	jsabinash@greenfield.k12.wi.us
Boys Soccer	Mr. Stephen Lisiecki	slisiecki@greenfield.k12.wi.us
Girls Flag Football	Ms. Rasika Perera	rperera@greenfield.k12.wi.us

Winter	Coaches	Contact
Boys Hockey (coop w/ Muskego)	Mr. Joe Britt	joe.britt@muskegonorway.org
Girls Hockey (coop w/ Brookfield)	Mr. Blake Ponash	panoshb@elmbrookschoools.org
Girls Basketball	Mr. Eric Katz	ekatz@greenfield.k12.wi.us
Boys Basketball	Mr. Ryan DePouw	rdepouw@greenfield.k12.wi.us
Boys and Girls Wrestling	Mr. Brian Majewski	bmajewski@greenfield.k12.wi.us
Boys Swim (coop w/ Greendale & Pius)	Mr. Mark Schrank	markxflyboy@gmail.com

Spring	Coaches	Contact
Boys and Girls Track	Mr. Stephen Lisiecki	slisiecki@greenfield.k12.wi.us

Softball	Mr. John Quinlan	jquinlan@greenfield.k12.wi.us
Baseball	Mr. James Zacher	jzacher@greenfield.k12.wi.us
Girls Soccer	Ms. Delaney Pruitt	dpruitt@greenfield.k12.wi.us
Golf	Mr. Nathan Penn	npenn@greenfield.k12.wi.us
Boys Tennis	Mr. Vince Teofilo	vteofilo@greenfield.k12.wi.us
Dance	Ms. Jasmine Orta	jorta@greenfield.k12.wi.us
Cheerleading	Ms. Kayli Breber	kbreber@greenfield.k12.wi.us

Dances and Guests from outside of GHS

Any dances hosted by Greenfield High School are extra-curricular and, as such, participation/attendance may be restricted by school administration for any behavioral, academic, attendance, or outstanding school fee-related reasons. The school principal's decision is final.

Guests may be allowed at the discretion of the school principal. Any individual who wishes to attend a Greenfield High School dance/function as a guest of one of our students may be required to undergo a background check by Greenfield Police and/or GHS administration. Guest attendance may be denied for violations related to alcohol, drugs, disorderly conduct, violations of a sexual nature, or other school or police-related violations that run contrary to our school policies, rules, or Mission/ Vision statement. The principal's decision on such requests is final.

GHS students with visiting school dance guest forms requiring GHS administrative approval, authorize GHS administration to utilize school data, including disciplinary records. Final approval will be subject to the information available and the signing administrator's best judgment.

Technology

Student-Issued Devices

Greenfield School District high school students receive a District-issued Chromebook. Students are issued a Chromebook so they can access their school/educational online resources both throughout the school day and while at home for assignments.

The Chromebook is issued for use during their high school years for educational purposes. It will be returned upon graduation or leaving the district. It is important to understand that the Chromebook is not their personal recreational device.

Parents are advised that a determined user may be able to gain access to services and/or resources on the Internet that the Board has not authorized for educational purposes. In fact, it is impossible to guarantee students will not gain access through the Internet to information and communications that they and/or their parents may find inappropriate, offensive, objectionable or controversial. Parents of minors are responsible for setting and conveying the standards that their children should follow when using the Internet.

Expectations/Rules for Chromebook Use:

- Per Act 42 and the subsequently required Board Policy 5136, while at school, students shall use the District-issued Chromebook, and not computers/tablets or any other PCD brought from home.
- It is not a personal social networking tool
- Chromebook must remain in its case and kept free of decals, stickers, and markings. If a Chromebook is vandalized or lost, the family will be required to pay for a replacement regardless of participation in the insurance program, and the student may not receive another device for home use.
- Students are to take care of their Chromebook. Between classes, when not in use etc., they are to store it in its case. Students should not consume beverages or eat food around it.
- If the student leaves the District at any time for any reason, they will be required to return their Chromebook or pay for a replacement.
- All acceptable use guidelines active in the District also apply to the Chromebook.

[Full GSD Policy 7540 Technology](#)

[Po7540.03 Student Technology Acceptable Use and Safety](#)

Students' Proper Use of District-Issued Email

All students will be assigned a school email account that they will be required to use for all school-related electronic communications that are school related, including email outside organizations to complete projects. If directed by teachers, students will use their school issued email to register/sign-up for various online educational services.

Students are expected to exercise reasonable judgment and take appropriate precautions to prevent viruses from entering the District's network when opening or forwarding any emails or attachments to emails that come from unknown sources. Students will not send or forward mass emails, even for educational purposes, without prior approval from their classroom teacher or the Principal.

Students are expected to check their email regularly and encouraged to keep their inbox and folders organized by regularly reviewing e-mail messages and deleting emails once they are read and no longer needed for school.

Unauthorized Email

Students will not accept, send, or distribute unsolicited bulk emails sent through the Internet to network email accounts. In addition, Internet email sent, or caused to be sent, to or through the network that makes use of or contains invalid or forged headers, invalid or non-existent domain names, or other means of deceptive addressing will be deemed to be counterfeit. Any attempt to send or cause such counterfeit e-mail to be sent to or through the network is unauthorized.

Unauthorized use of the network in connection with the transmission of unsolicited bulk e-mail, including the transmission of counterfeit e-mail, may result in civil and criminal penalties against the sender and/or possible disciplinary action.

[Full GSD Policy 7540.07 Student Emails](#)

General Guidelines for Discipline Procedures

Detentions

Detentions may be issued by teachers, administrators, or other staff members. Detentions will be held during lunch or other designated times and will be communicated to student and parent/guardian by the staff member who is issuing the detention. The detention will be facilitated by that same staff member. Students are expected to serve detention within 24 hours of being assigned. Students must report to a detention location at the assigned time.

Failure to serve detentions may result in additional detentions or other consequences up to and including suspension. Teacher-issued detentions may be served with the assigning teacher.

Suspension and Expulsion

The Board recognizes that exclusion from educational programs of the School District, by suspension or expulsion, is a substantial sanction and that such action must comply with the student's due process rights.

Suspension

For purposes of this policy, "suspension" shall be the short-term exclusion of a student from a regular District program.

The suspension must be reasonably justified based upon the grounds authorized under Sec. 120.13, Wis. Stats., which include, but are not limited to:

- Noncompliance with school rules or Board rules;
- Knowingly conveying any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives;
- Conduct by the student while at school or while under the supervision of a school authority that endangers the property, health, or safety of others;
- Conduct while not at school or while not under the supervision of a school authority that endangers the property, health, or safety of others at school or under the supervision of a school authority;
- Conduct while not at school or while not under the supervision of a school authority that endangers the property, health, or safety of any employee or Board member of the District in which the student is enrolled.

The Superintendent, the principal, or a teacher designated by the Superintendent may suspend a student for up to five (5) school days or, if

notice of expulsion hearing has been sent, for up to fifteen (15) consecutive school days, or ten (10) consecutive school days for each incident if the student is eligible for special education services under Chapter 115, Wis. Stats.

The parent of a suspended minor must be given prompt notice of the suspension and the reason for the suspension. The suspended student or the student's parent or guardian may, within five (5) school days following the commencement of the suspension, have a conference with the Superintendent, who shall be someone other than a principal, administrator or teacher in the suspended student's school, to discuss removing from the student's records reference to the suspension. Reference to the suspension on the student's school record shall be removed if the Superintendent finds that: the student was suspended unfairly or unjustly; the suspension was inappropriate, given the nature of the alleged offense; or the student suffered undue consequences or penalties as a result of the suspension.

A suspended student shall not be denied the opportunity to take any quarterly, semester, or grading period examinations or to complete coursework missed during the suspension period. Such work shall be completed pursuant to the procedures established by the Board.

Make-Up Work During Suspension

To the extent possible, work that can be completed at home will be made available to a parent/guardian of the suspended student within 24 hours of the suspension. The suspending administrator will notify parent(s) when and where the work will be available, which is most likely Google Classroom. Students will be afforded additional time equivalent to the length of the suspension for assignments and coursework submitted within this time frame will not be penalized.

Expulsion

Under this policy, the expulsion shall mean the Board will not permit a student to attend school at all, including any school-sponsored events or activities, for a specified period of time. If the student is expelled, the Board will determine the length of the expulsion period, which may extend at a maximum to the student's 21st birthday.

The Board may expel a student only when it is satisfied that the interest of the school demands the student's expulsion and only when the student met one or more of the following criteria:

- Repeatedly refused or neglected to obey the rules established by the School District;
- Knowingly conveyed or caused to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives;
- Engaged in conduct while at school while under the supervision of a school authority that endangered the property, health, or safety of others;
- Engaged in conduct while not at school or while not under the supervision of a school authority that endangered the property, health, or safety of others at school or under the supervision of a school authority or endangered the property, health, or safety of any employee or Board member of the School District in which the student is enrolled;
- Was at least sixteen (16) years old and had repeatedly engaged in conduct while at school or while under the supervision of a school authority that disrupted the ability of school authorities to maintain order or an educational atmosphere at school or at an activity supervised by a school authority and that such conduct did not otherwise constitute grounds for expulsion.

Prior to expelling a student, the Board shall provide the student with a hearing. Prior written notice of the hearing must be sent separately to both the student and if the student is a minor, to his/her parent(s) or guardian(s). The notice must be sent at least five (5) days prior to the date of hearing, not counting the date notice is sent. The notice must also satisfy the requirements of Sec. 120.13(1) (c)4, Wis. Stats.

[Full GSD Policy 5610 Suspension and Expulsion](#)

General Discipline Procedures (begins on next page)

Misconduct	Definition	Minimum Actions	Maximum Actions
Academic Integrity	Turning in another student's work Copying (homework, quizzes, tests, etc.) Use of cheat sheets Knowingly giving work to be copied/used Buying, selling work	Removal from Honors Societies Resubmitting assignment or retaking assessment	Failing grade Expulsion
Acceptable Use Policy	Violation of the district technology agreement	Refer to Acceptable Use Policy	Refer to Acceptable Use Policy
Creating Unsafe Conditions	Behaviors that create concerns for the health, safety, and well-being for students and staff within the school building and property	Conference with Student Detention Loss of privilege	Suspension Police Referral Expulsion
Dress Code Violation	Clothing that causes a disruption to the educational environment	Conference with Student Change of clothing	Suspension
Disruptive Behavior	Behavior that disrupts the educational process	Conference with Student Detention Removal from class or cafeteria, may result in a suspension	Expulsion
Drugs, Alcohol, Tobacco	Under influence of Drugs/Alcohol Possession of Drugs/Alcohol/Tobacco Paraphernalia Use of Drugs/Alcohol/Tobacco Selling or giving of Drugs/Alcohol/Paraphernalia Inappropriate use of Prescription Drugs	Suspension Police Referral Referral for AODA Assessment, Counseling	Expulsion
Electronic Devices	Use of electronic devices during class time Includes, but is not limited to possession of laser pointers, headphones, phones, and gaming devices	1. Confiscate and return to student at end of day 2. Confiscate, conference with family and return device. 3. Confiscate, detention, and turn in for designated amount of time	Suspension
Fighting/ Assault (physical)	Physical confrontation (or play fighting) between 2 or more students	Suspension Police Referral	Expulsion
Gambling	Any action involving the betting on cards, dice, sporting events, etc.	Detention Suspension	Expulsion Police Referral
Gang Activity	Gang symbols written or placed on personal and/or school property Disruption and intimidation caused by posturing	Detention Suspension	Expulsion Police Referral
Harassment	Any unwelcome verbal, written or physical conduct that offends, denigrates, or belittles any individual	Administrative Investigation Behavior Agreement Detention or suspension dependent on severity or repeated behavior	Expulsion Police Referral
Insubordination	Refusal to follow rules Disrespect towards faculty, staff and/or administration Disobeying direct requests of faculty, staff and/or administration	Conference with Student Detention Suspension	Expulsion

Leaving Campus w/o prior permission	Open Campus is available for 2nd semester juniors and seniors to apply for. All permission to leave must be granted by office personnel.	Search upon re-entry Detention Loss of parking privilege	Suspension
Lighters/ matches	Possession or use of lighters and or matches on school grounds	Confiscation	Suspension
Loitering	To be present on school grounds after school without an academic, athletic or organized extracurricular activity.	Conference with Student Loss of after school privileges	Suspension Police Referral
Repeated Refusal	Continued refusal to follow the basic expectations and rules of the school.	Contract/Conference with Student & Family	Suspension Expulsion
Sexual Activity	Any conduct or physical contact of sexual nature	Suspension Referral to police	Expulsion
Tardiness	Not in classroom when bell rings	Conference with Student Detention	Loss of Privilege
Theft	The taking of school/personal property without permission	Detention Suspension Police Referral Restitution	Expulsion
Threats	Verified actions including verbal, written or posted comments or images intended to intimidate.	Conference with student Loss of Privilege Detention Suspension	Expulsion Police Referral
Truancy	1-10 Absences without parent/guardian excuse or more than 10 absences	Loss of Privilege Truancy conference	Police/Court Referral
Vandalism	Defacement/destruction of school or personal property	Restitution Suspension	Expulsion Police Referral
Verbal Abuse Profanity	The use of inappropriate language, either written or spoken Gestures which are obscene, lewd, profane, vulgar, or sexually suggestive	Conference with Student Restorative Conference Detention	Suspension Expulsion Police Referral
Verbal Altercation	Verbal confrontations that are deemed by administration to possibly lead to a physical altercation	Conference with Student Time in Office	Suspension Police Referral
Weapons	Possession, use or threat of using an object intended to inflict bodily harm (including, but not limited to pepper spray, any type of gun or knives.)	Suspension Police Referral	Expulsion

The administration reserves the right and privilege to issue consequences for acts of discipline not specifically stated and to alter consequences as necessary.

Administration may amend any provision in this handbook at any time.

Important Contacts

Regular School Board meetings are held on the second and fourth Monday of each month at 6:30 p.m., unless otherwise noted, at the School District Office, 4850 S. 60th St. Agendas are posted online on the District website (under the District Info tab, under School Board), outside the District Office, Greenfield Public Library and Greenfield City Hall.

District Office Contacts

Lisa Elliott, Superintendent

- lelliott@greenfield.k12.wi.us
- 414-855-2033

Joanie Niemiec, Director of Finance

- jniemiec@greenfield.k12.wi.us
- 414-855-2024

Dave Williams, Director of Human Resources

- dwilliams@greenfield.k12.wi.us
- 414-855-2041

Charity Meyer, Director of Elementary Education

- cmeyer@greenfield.k12.wi.us
- 414-855-2034

Patrice Ball, Director of Secondary Education

- pbball@greenfield.k12.wi.us
- 414-855-2047

Monica Garcia, Director of Student Services

- mgarcia@greenfield.k12.wi.us
- 414-855-2044

Rebecca Stoltz, Director of Special Education

- rstoltz@greenfield.k12.wi.us
- 414-855-2046

Tyler Rankins, Facilities Manager

- trankins@greenfield.k12.wi.us
- 414-855-2589

Nick Ruehl, Custodial Operations Supervisor

- nruehl@greenfield.k12.wi.us
- 414-855-2597

Brittany Heaney, Director of Food Service

- bheaney@greenfield.k12.wi.us
- 414-281-3358

Mark Doornek, District Nurse

- mdoornek@greenfield.k12.wi.us
- 414-855-2439

School Board Member Contacts

Julie DeGaro, President

- jdegaro@greenfield.k12.wi.us
- 414-897-8079

Kristie Potter, Vice President

- kpotter@greenfield.k12.wi.us
- 414-477-4257

Tom Frohna, Board Treasurer

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Interested in volunteering in the School District of Greenfield?

Visit: <https://www.greenfield.k12.wi.us/families/volunteers.cfm>