

# Payment Methods - (New)

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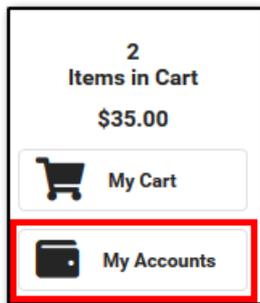
[How do I add a Credit Card/Debit Card?](#) | [How do I add a Bank account?](#) | [Add a Payment Method](#) | [Delete a Payment Method](#)

See below to add payment method to your parent portal ( Visa / MasterCard / Discover / ECheck ).

The Payment Methods tool is where you add and delete methods for making payments in Campus. Depending on the payment methods your district accepts, you can pay by credit card, checking account, or savings account.

## Where do I go to add a Payment Method?

The Payment Methods tool is part of My Accounts.



## How do I add a Credit Card/Debit Card?

1. Click **Payment Methods**.
2. Click **New** at the bottom of the screen.
3. Select the **Card** option.
4. Enter all required information.
5. Click **Save**.

For more details, see the following [Add a Payment Method](#) section.

## How do I add a Bank account?

1. Click **Payment Methods**.
2. Click **New** at the bottom of the screen.
3. Select the **US bank account** option and select one of two options:
  - a. **Automatic bank validation**
    1. Search for and select your bank. A secure payment vendor screen will open.

Payment Method

Accepted Payment Methods:  
VISA DISCOVER

Nickname:

Use as Default Payment Method:

All fields below are required

Card  US bank account

Email:

Search for your bank

CHASE Bank of America WELLS FARGO  
Capital One NAVY FEDERAL Credit Union usbank

Enter bank details manually instead (takes 1-2 business days)

Full name:

Country or region:  
United States

Address:

Save Cancel

The School District of Greenfield only accepts:  
Visa  
Mastercard  
Discover  
and your bank cards

2. Carefully follow the on-screen prompts to link your bank account to complete the payment process.

Log in with Chase

Infinite Campus uses Stripe to connect your accounts. Connection is fast and simple.

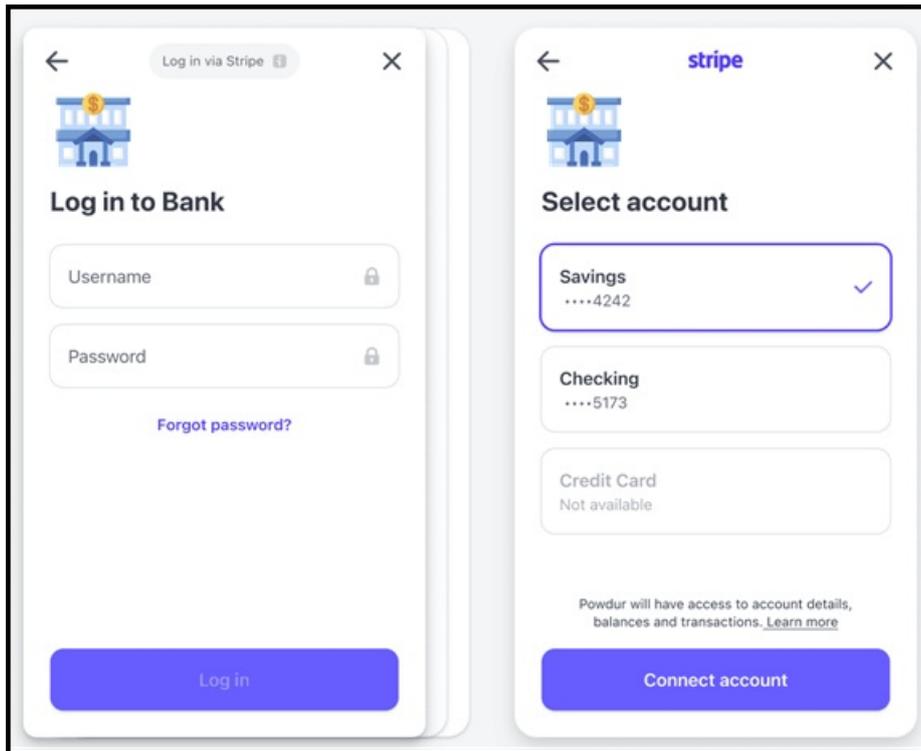
Data is encrypted. Infinite Campus can access data. You can disconnect at any time.

By connecting via Stripe, you agree to the [Terms and Privacy Policy](#)

Agree and continue

Manually verify instead (takes 1-2 business days)

3. During this process, users must add their bank login credentials.



- b. Enter bank details manually.
  - 1. Click **Enter bank details manually**.

- 2. Enter your routing and account numbers.

**Enter bank details**

Your bank information will be verified via micro-deposits to your checking account.

Routing number

Account number

Confirm account number

Submit

3. Click **Submit**.
4. If you would like to save the bank account with Link, enter your email address and click **Save with Link**. If not, click Not now.

stripe

**Save account with Link**

Share your account faster everywhere Link is accepted.

Link encrypts your data.

Email address

By saving your account, you agree to the Link [Terms and Privacy Policy](#)

Save with Link

Not now

5. It will take 1-2 business days to verify your bank account via micro-deposits. Click the back button to return to the Payment Method side panel.

stripe

**Almost there**

Next, finish up on Shared Nonproduction to initiate micro-deposits. You can expect an email with instructions within 1-2 business days.

Back to Shared Nonproduction

4. Enter all required information.

- Click **Save**. This bank account will then be listed as ACTION REQUIRED and cannot be used until the account has been verified.

PAYMENT METHODS	EXPIRES	DEFAULT
6789	ACTION REQUIRED	echeck

- To verify the account, you can find instructions in the email you received, or you can log into your bank account, locate the micro-deposit, and find the 6-digit code in the statement descriptor for that deposit. The account can be verified through the email, or you can return to Campus to verify the account by entering the 6-digit code:

### Payment Method

Account Verification Required
Verify

Nickname

Use as Default Payment Method:

Account Number  
6789

Routing Number  
110000000

### Verify Account

Please confirm the 6-digit code in the statement descriptor of your bank account.

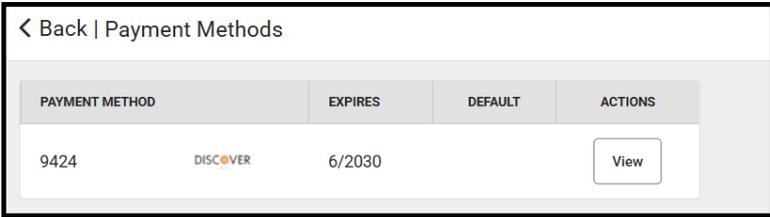
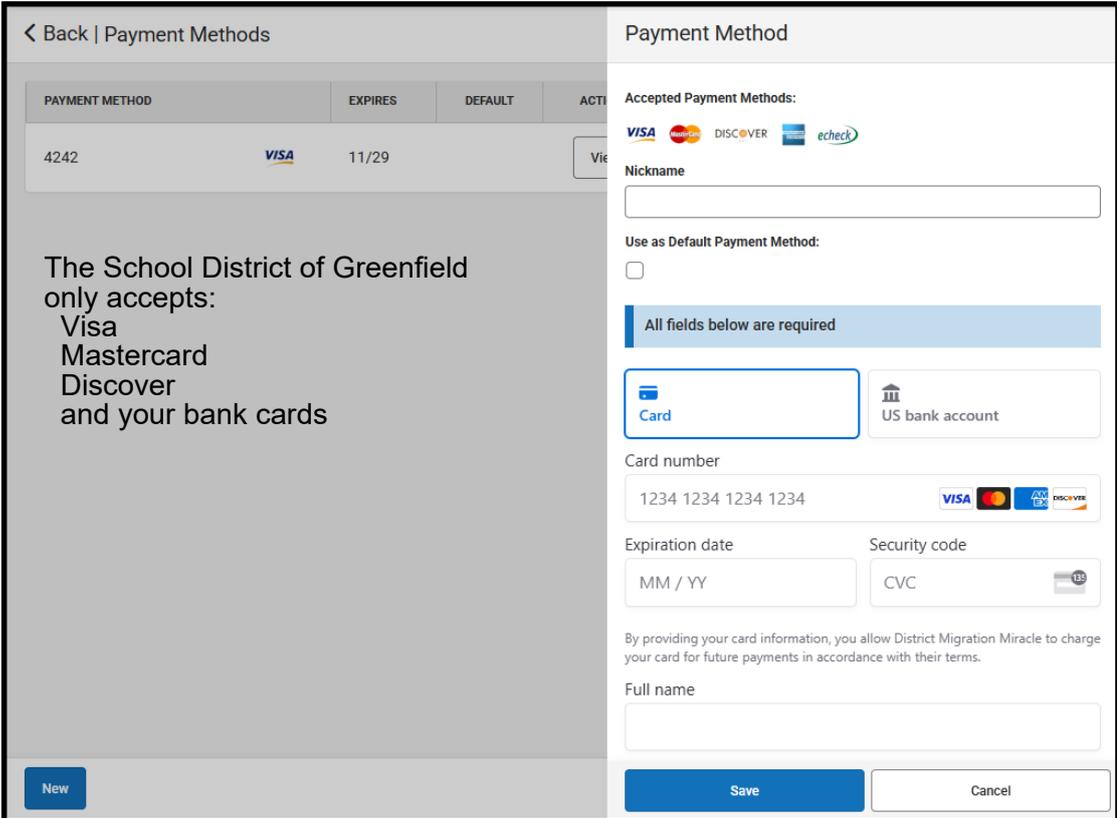
**Verification Code: (Required)**  
Example: SM1234

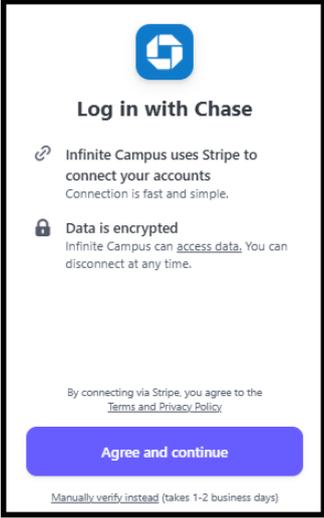
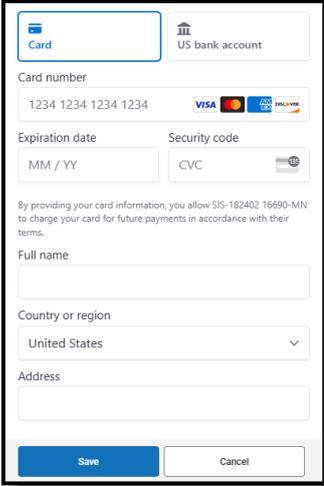
Verify
Cancel

For more details, see the following [Add a Payment Method](#) section.

## Add a Payment Method

Step	Action
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Step	Action
1	<p>Click <b>Payment Methods</b>. The Payment Method screen displays. If you previously added a payment method, it displays on this screen.</p> 
2	<p>Click <b>New</b>. The Payment Method panel displays.</p> 
3	<p>You may enter the optional information fields:</p> <ul style="list-style-type: none"> <li>• <b>Nickname</b> - This is an optional name that appears on the Payment Methods screen to help you identify the Payment Method. If you choose not to enter a Nickname, part of the account number displays instead.</li> <li>• <b>Default Payment Method</b> - If you mark the <b>Use as default</b> checkbox, Campus makes this card your default Payment Method.</li> </ul>

Step	Action
3	<p>Select one of the following options:</p> <ul style="list-style-type: none"> <li>• Card</li> <li>• US bank account. For more detailed information, review <a href="#">How do I add a Bank account?</a></li> </ul>  <p>The screenshot shows a 'Log in with Chase' dialog box. It features the Chase logo at the top. Below it, the text reads 'Log in with Chase'. There are two main sections: one with a link icon stating 'Infinite Campus uses Stripe to connect your accounts. Connection is fast and simple.' and another with a lock icon stating 'Data is encrypted. Infinite Campus can access data. You can disconnect at any time.' At the bottom, there is a blue button labeled 'Agree and continue' and a small note: 'Manually verify instead (takes 1-2 business days)'. A link to 'Terms and Privacy Policy' is also present.</p>
4	<p>Enter all required information.</p>  <p>The screenshot shows a form for entering card information. At the top, there are two tabs: 'Card' (selected) and 'US bank account'. The form includes fields for 'Card number' (with a placeholder '1234 1234 1234 1234' and logos for Visa, Mastercard, and Discover), 'Expiration date' (MM / YY), and 'Security code' (CVC). Below these is a disclaimer: 'By providing your card information, you allow SIS-182402 16690-MN to charge your card for future payments in accordance with their terms.' There are also fields for 'Full name', 'Country or region' (set to 'United States'), and 'Address'. At the bottom, there are 'Save' and 'Cancel' buttons.</p> <p>The School District of Greenfield only accepts:  <b>Visa</b>  <b>Mastercard</b>  <b>Discover</b>  <b>and your bank cards</b></p>

Step	Action												
5	<p>Click <b>Save</b>. The Payment Method appears in the table of Payment Methods.</p> <div data-bbox="277 304 1398 600" style="border: 1px solid black; padding: 5px;"> <p>&lt; Back   Payment Methods</p> <table border="1"> <thead> <tr> <th>PAYMENT METHOD</th> <th>EXPIRES</th> <th>DEFAULT</th> <th>ACTIONS</th> </tr> </thead> <tbody> <tr> <td>9424</td> <td>DISCOVER</td> <td>6/2030</td> <td><button>View</button></td> </tr> <tr> <td>Primary Bank</td> <td></td> <td>X</td> <td><button>View</button></td> </tr> </tbody> </table> </div> <div data-bbox="277 622 1423 748" style="background-color: #fff9c4; padding: 10px; margin-top: 10px;"> <p>If you entered something in error, changes cannot be made. Instead, delete the card and re-enter everything as a new Payment Method.</p> </div>	PAYMENT METHOD	EXPIRES	DEFAULT	ACTIONS	9424	DISCOVER	6/2030	<button>View</button>	Primary Bank		X	<button>View</button>
PAYMENT METHOD	EXPIRES	DEFAULT	ACTIONS										
9424	DISCOVER	6/2030	<button>View</button>										
Primary Bank		X	<button>View</button>										

## Delete a Payment Method

1. Click **My Accounts**.
2. Select Payment Methods.
3. Select the Payment Method that will be deleted.
4. Click **Delete**. A Confirm Delete message will appear.

Payment Method

Accepted Payment Methods:

Nickname:

Use as Default Payment Method:

Card Number:

9424

Expiration Date:

5/2030

Name on Account:

John Ericson

Address:

4321 109th Avenue Northeast

City:

Blaine

State:

MN

Zip Code:

55449

5. Click **Delete**. A Deletion Successful message will appear.