



Key Educator Effectiveness (EE) Dates 2023-24

 Pertains to Educators in their Summative Evaluation Year and those on a Written Improvement Plan		 Pertains to Everyone Else	
July 1 - August 31	Engage in at least 8 hours of self-selected, personalized, professional learning (PPL) and in back-to-school professional learning	July 1 - August 31	Engage in at least 8 hours of self-selected, personalized, professional learning (PPL) and in back-to-school professional learning
August 22 – Oct 3 *Coaching Conversations during Sept. 29th PL Day	Engage in Self-Assessment according to Danielson Domains & Components and/or SURE Six Window to engage in coaching conversations with colleague(s) RE: Building the Professional Practice Goal Plus (PPG+); <i>"I am learning ___ in order to be able to ___ and impact student learning by ___."</i>	August 22 – Oct 3 *Coaching Conversations during Sept. 29th PL Day	Engage in Self-Assessment according to Danielson Domains & Components and/or SURE Six Window to engage in coaching conversations with colleague(s) RE: Building the Professional Practice Goal Plus (PPG+); <i>"I am learning ___ in order to ___ and impact student learning by ___."</i>
By Oct 5	PPG+ Completed by educator and submitted to administrator	By Oct 5	PPG+ Completed by educator and submitted to administrator
By Nov 1 - PPG+ reviewed by administrator; notice of approval or suggested revisions provided by this date		By Nov 1 - PPG+ reviewed by administrator; notice of approval or revisions/next steps provided by this date	
Oct 5 – Oct 25	Evaluator will meet with educator to discuss EE process and PPG+ feedback/approval	Nov 22 (PL Day)	Meet with colleague(s) to engage in coaching conversations and discuss and share progress on PPG+
Nov 22 (PL Day)	Meet with colleague(s) to engage in coaching conversations and discuss and share progress on PPG+	Jan 2 – Feb 20	Window to meet with colleague(s) to review PPG+ progress
Oct 5 – Dec 22	Evaluator will complete the pre-conference, announced observation and post-conference in this window **	Feb 22	Last date to submit E3 plans to the building principal
Jan 2 – Feb 20	Evaluator will schedule and engage in a mid-year conference with the educator to discuss current status of evaluation process and PPG+	April 22 – May 8	Self-Assessment and final evidence gathering to support evidence of growth in professional practice and impact on student learning
Feb 22	Last date to submit E3 plans to the building principal	May 15	End-of-Year PPG+ summary must be completed by educator and submitted to administrator
April 22 – May 8	Self-Assessment and final evidence gathering to support evidence of growth in professional practice and impact on student learning	By May 30	Administrator verifies evidence of meeting PPG+ requirements
May 15	End-of-Year PPG+ summary must be completed by educator and submitted to evaluator	← A typical evaluation of Educator Practice consists of one announced full period observation and 3-5 unannounced, mini-observations throughout the course of the Evaluation Process. The unannounced drop-in visits can occur at any point after the approval meeting with the evaluator and/or building administrator. If an evaluator needs to collect additional evidence in a domain and/or component, they would exceed the 5 unannounced drop-in observations. **Secondary Educators: Our goal is to complete the evaluation process by the end of December.	
May 8 - May 30	Summative conference, rating of practice and indication of meeting of PPG+ requirements		

*Items in the gray boxes are initiated by the Evaluator and/or the Assigned Administrator