



Guidelines for Teacher Grant Applicants

Who can apply for Greenfield Foundation Grants?

Individuals or groups employed by the School District of Greenfield seeking to enhance learning opportunities for students in the School District of Greenfield are encouraged to apply.

What kind of projects can be funded?

Innovative, creative approaches to teaching and learning best fulfill the Foundation's mission. Requests may include but are not limited to costs of supplies, materials, resource people/speakers or equipment. The Greenfield Educational Foundation will not approve district employee stipends.

Are there dollar limits?

Grants in an amount not to exceed \$1000.00 will be awarded for individual or for group projects. The amount will be based in part on available funding and the potential impact of the project. The project should not supplant any currently funded program.

How does one apply?

Applications for grants are available throughout the year. The Grant application is available on the GEF web site under the "Community" tab.

All applications must be signed by teacher and principal and received in Central Office, attention Ellen Oates, the Thursday prior to the Education Foundation meeting. Meetings are held on the first Wednesday of the month except in July when the Foundation does not meet.

The grants committee will review grant applications and recommend those for funding at the Education Foundation's monthly meeting. All grant recipients must submit an evaluation upon completion of the project.

What criteria will be used to evaluate the applications?

Greenfield Education Foundation Board of Directors will review applications and make awards based on: creativity/innovation; potential impact; project design; number of students served; replicability; and research base.

Grant Acceptance

If your request is approved, you will receive an acceptance letter that will state the dollar amount awarded by the Greenfield Education Foundation Board of Directors. You will need to submit a copy of your acceptance letter along with your purchase documentation to your building secretary in order to purchase or be reimbursed for the cost(s) of your project. All purchases or reimbursement requests from a GEF grant must go through the building secretary. The building secretary will then create a purchase order specifying that the purchase order is for a GEF grant.

Please note: We want to hear how your event/project went! Once the grant has been fulfilled, a short written, pictorial, or video presentation should be made to the Education Foundation Board. You or your representative's attendance at a Foundation Board meeting to present your feedback is optional. For more information or to schedule a presentation please contact Ellen Oates at 414-855-2031 or eoates@greenfield.k12.wi.us.

How can I get additional information?

For more information, call Pam Sierzchulski at 414-379-4687.