

**GREENFIELD SCHOOL DISTRICT
PAYROLL CALENDAR
2016-17**

**TIMESHEETS MUST BE SUBMITTED AND APPROVED BY DUE DATES OR WAGES WILL
NOT BE PAID UNTIL THE FOLLOWING PAY DATE!**

**22 Pay Period	26 Pay Period	Dates of Payroll	Timesheet/ Truetime Submission Due	Timesheet/ Truetime Approval Due	Pay Date	Notes
	1	6/12/16-6/25/16	6/27/2016	6/28/2016	7/8/2016	
	2	6/26/2016-7-9-2016	7/11/2016	7/12/2016	7/22/2016	
	3	7/10/2016-7/23/2016	7/25/2016	7/26/2016	8/5/2016	
	4	7/24/2016-8/6/2016	8/8/2016	8/9/2016	8/19/2016	
1	5	8/7/2016-8/20/2016	8/22/2016	8/23/2016	9/2/2016	
2	6	8/21/2016-9/3/2016	9/5/2016	9/6/2016	9/16/2016	
3	7	9/4/2016-9/17/2016	9/19/2016	9/20/2016	9/30/2016	
4	8	9/18/2016-10/1/2016	10/3/2016	10/4/2016	10/14/2016	
5	9	10/2/2016-10/15/2016	10/17/2016	10/18/2016	10/28/2016	
6	10	10/16/2016-10/29/2016	10/31/2016	11/1/2016	11/11/2016	
7	11	10/30/2016-11/12/2016	11/14/2016	11/15/2015	11/22/2016	
8	12	11/13/2016-11/26/2016	11/28/2016	11/29/2016	12/9/2016	
9	13	11/27/2016-12/10/2016	12/12/2016	12/13/2016	12/23/2016	
10	14	12/11/2016-12/24/2016	12/26/2016	12/27/2016	1/6/2017	
11	15	12/25/2016-1/7/2017	1/9/2017	1/10/2017	1/20/2017	
12	16	1/8/2017-1/21/2017	1/22/2017	1/23/2017	2/3/2017	
13	17	1/22/2017-2/4/2017	2/6/2017	2/7/2017	2/17/2017	
14	18	2/5/2017-2/18/2017	2/20/2017	2/21/2017	3/3/2017	
15	19	2/19/2017-3/4/2017	3/6/2017	3/7/2017	3/17/2017	
16	20	3/5/2017-3/18/2017	3/20/2017	3/21/2017	3/31/2017	
17	21	3/19/2017-4/1/2017	4/3/2017	4/4/2017	4/14/2017	
18	22	4/2/2017-4/15/2017	4/17/2017	4/18/2017	4/28/2017	
19	23	4/16/2017-4/29/2017	5/1/2017	5/2/2017	5/12/2017	Double deduction for May insurance for 22 pay employees
20	24	4/30/2017-5/13/2017	5/15/2017	5/16/2017	5/26/2017	Double deduction for June insurance for 22 pay employees
21	25	5/14/2017-5/27/2017	5/29/2017	5/30/2017	6/9/2017	Double deduction for July insurance for 22 pay employees
22	26	5/28/2017-6/10/2017	6/12/2017	6/13/2017	6/23/2017	Double deduction for Aug insurance for 22 pay employees

* Teachers and other staff paid over 22 pay periods who do not work during the summer.